

## **The Friends of the North Hampton Public Library**

February 10, 2026  
North Hampton Library

In attendance: Amy Choate, Cynthia Swank, Kim Glendon, Claire Larrabee, Donna Etela, Hope Miller, Carolyn Vinica, Marge Schreier and Library Director Liz Herold.

### **Call to Order:**

Co-President Amy Choate called the meeting to order at 12:30.

### **Approval of Minutes:**

The minutes submitted from January 13, 2025 were accepted after first motion, second motion and vote.

### **Treasurer's Report:**

Claire Larrabee shared the current Treasurer's Report. Claire determined from the bylaws that we don't have to vote on financial updates each month because they are not an audit.

### **Old Business:**

Claire Larrabee provided an update on her investigation into social media accounts for the Friends of NHPL. There is a free graphic design tool for non-profit organizations. Claire has signed up for it. Claire and Rachel plan to meet to further discuss using social media accounts to promote awareness and market the Annual Appeal. Claire encouraged anyone who may have social media ideas for a Friends of NHPL page to let her know.

### **New Business:**

Claire Larrabee provided an update on a recently held budget meeting with Rachel Robie and Amy Choate. The proposed budget was shared and discussed with the group. Claire discussed the \$3500 cost for the community newsletter, and explained the town reimburses us for this expense. She also discussed that since we are charging for trolley ride tickets, we should make back the cost of this event. The budget reflects a slightly lower annual appeal estimation to be cautious. She also shared that maintaining two to three times for expenses is a prudent reserve. The 2026 budget was approved after first motion, second motion and vote.

A new library funding request form was shared by Amy Choate and Claire Larrabee. The new form makes submission and review of funding requests more streamlined. The new form includes date of the proposal, name of proposed activity, proposed by, expected date/date range of activity, amount requested, and description of proposed activity.

A discussion ensued about the possibility of soliciting local business(es) for an Annual Appeal business sponsorship. A suggestion was made to reach out to the North Hampton Business Association for their input.

Liz Herold provided updates regarding federal library funding and current state legislature happenings. Brief discussions ensued regarding both topics.

**Next Meeting:**

March 10, 2026

**Meeting Adjourned.**

Minutes prepared February 16, 2026  
by Kim Glendon