

**North Hampton Public Library
Board of Trustees
Work Session
24 October 2018, 6:30 pm
North Hampton Public Library**

Chair: Jacqueline Brandt
Secretary: Judy Day
Treasurer: Susan Leonardi
Library Director: Susan Grant
Alternate: Margaret Delano

The intent of these minutes is to provide a summary of the essential meeting content and not a transcription.

Agenda

1. Call to order. Meeting called to order at 6:29pm. Judy Day, Jacqui Brandt, and Susan Leonardi; Trustees and Library Director Susan Grant.
2. Foundation & MOU.
 - a. We will all review the Foundation MOU. Judy Day inquired about how fundraisers are found. Susan Grant said in the past she submitted a query on the library listserv asking other libraries for fundraiser recommendations. Susan Grant also stated that many donations cannot be used for operations. The Board should ask the Friends what type of role they would like to have with fundraising for a library construction project.
3. Follow-up on meeting with Ron & BPS.
 - a. Susan Leonardi shared a review of Wednesday's meeting with Ron and Keith. They spoke about how phasing, pricing and construction will work. Susan Grant would like to meet with Ron again to finalize the interior design with library staff members. Susan Leonardi shared the latest plans with Susan. Susan Grant has plans for a tech station. PAL notarized permission slips.
4. Other business
 - a. Library outreach. Susan Grant has been notarizing school permission slips. She had been working with PAL and next year at the school picnic has plans to set up a station for parents.
 - b. Overdrive update. The NHS will have eBooks from NHPL available in their catalog. This will bring up more circulation for the library. Susan Leonardi shared her collegial conversation flyers and is willing to do a similar program at the library or a future PAL meeting. We should be working on a marketing program to showcase our online resources. Another possibility would be working with John Savastano to create how to videos for the community. We could ask Luke and Troy for help.

5. Non-Public Session. Motion to go non-public by Susan Leonardi. Seconded by Judy Day. Roll call vote.
 - a. Non-public session per **RSA 91-A:3 Nonpublic Sessions.** –
 - I. (a) Public bodies shall not meet in nonpublic session, except for one of the purposes set out in paragraph II. No session at which evidence, information, or testimony in any form is received shall be closed to the public, except as provided in paragraph II. No public body may enter nonpublic session, except pursuant to a motion properly made and seconded. (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
 - b. Motion made to return to public session by Jacqui Brandt, seconded by Judy. Roll call vote. All agreed. Motion to seal minutes by Susan Leonardi, Jacqui seconded. All agreed.
6. Adjournment.
 - a. Meeting adjourned at 8:30pm. Next regular BOT meeting will be November 14, 2018.