Chair:  Judy Day

Secretary: Jacquie Brandt

Treasurer: Susan Leonardi

**North Hampton Public Library**

**Board of Trustees Regular Meeting**

**Feb 13, 2018—5:30 P. M.**

**North Hampton Public Library**

**Agenda**

1.  Administrative

     A.  Call to Order

     B.  Approval of January Minutes

     C.  Library Director’s Report

     D.  Youth Services Report

     E.  Treasurer’s Report

2.  Old Business

A.  Discussion of Library Building Expansion Planning

a. Meeting with PAL 2/15/18 School

b Updates from Ron regarding RFPs

     c. Preparation for Feb 20thmeeting

d Updated Time Line for Library Expansion Project

B Review of Library Goals Update

a. Updated Demographics

b Updated Goals

C. Review of Library Policies

3.  New Business

A What Information to Pass On to Newly Configured Board (March)?

a. Alternates?

b. Location of Materials in File Cabinets—Labels?

c. Personnel Files—Where located?

d. Materials/ Report From Opus for Library Fundraising ?

e. Materials/ General Information on Foundation Prepared by Kelly P.?

f. Volunteer/paid secretary???

g. Introduction to Staff/ Talk to staff about jobs?

h.Knowledge of RSA s?

4. Other Business

A MOU—

a. Expectations of Foundation

b. Expectations of Library

3 Review of Membership of Foundation

4. Explanation/Status of Current Monies

5. Role of Library Director

5.  Correspondence

6. Public Comments

7. Nonpublic Meeting 91-A:3 II(c)

8 Return to Public meeting

9. Adjournment