

**North Hampton Public Library
Board of Trustees
Regular Meeting
12 December 2018, 6:30 pm
North Hampton Town Hall**

Chair: Jacqueline Brandt
Secretary: Susan Leonardi
Treasurer: Judy Day
Library Director: Susan Grant
Alternate: Margaret Delano

The intent of these minutes is to provide a summary of the essential meeting content and not a transcription.

Library Meeting: https://townhallstreams.com/stream.php?location_id=35&id=20064

1. Call to order. Meeting called to order at 6:35pm. Present: Judy Day, Susan Leonardi, Jacqui Brandt; Trustees, and Margaret Delano; Library Alternate.
2. Approval of Meeting Minutes for November 14th and working session November 28th.
 - a. Motion made by Judy Day to accept the minutes. Seconded by Jacqui Brandt. All agreed.
3. Library Directors Report.
 - a. Director Susan Grant had a previous engagement and could not attend. Susan Leonardi noted from the Director's Report that a summary of last year is needed from the Trustees in the Town Report FY18. The Town Report is due December 28th. The Winter 2019 Community Newsletter article is due January 24, 2019. Susan Leonardi also shared information from the NHPL Holiday Newsletter – some online resources to access. Jacqui Brandt stated that the library received a check from the Dan Brown Charitable contribution.
 - b. Upcoming Programs include Wednesday, December 19th - yearly Polar Express Party for kids and families. There is a Tech Fair schedule for February 16th and another program on using Apple devices scheduled for January.
4. Youth Librarian Report.
 - a. Susan Grant and Connie have been working on a proposed Tween Area that will be located in the juvenile section. Some ideas for tween programming in the space include applications for PCs and an iPad that would be tween-oriented and advance the library's mission.
5. Treasures Report. All reports look fine.
6. Judy Day asks that the Board review Chapter 91:A. It is available online, 13 pages and included information about access to meetings.
7. Presentation by Larry Miller, Selectman

- a. According to Mr. Miller last winter, the Trustees looked into expanding the library's present location. The Trustees made an offer, but did not move forward with acquiring land. Town Administrator Bryan Kaenrath and Select Board member Larry Miller approached the owners of 214 Atlantic Avenue with an offer. A purchase & sales agreement was signed. After 6 weeks, the Select Board agreed to make this information public last Monday. Larry stated that a new library renovation/addition will be to the tune of \$2.6M + \$500,000 in soft costs. The Town will repurpose the library after it is vacated. Then public safety can renovate their current space. All efforts have failed to help safety. The Town can avoid expense by investing in new property. The property 214 Atlantic Ave. (1.18 acres) is assessed at \$390K. The current library is on (.97 acre). A survey was obtained in 2018 after a dispute of the lot line. Wetlands exist at the back of the property. There is no survey of the wetlands. In 2003 – 100ft setback for wetlands was passed by Larry. In this case, most of this property is covered with restriction. Looking at now a 50ft setback, the town does not need to apply because it is a municipality. Larry took the scale drawing and produced a design by an architect drawn with a suggested design with a 25ft setback from the neighbor, 30ft setback for septic. There is parking on the property with 10ft. from the other side. Approached the DOT, the current property has 3 cuts now we can make 1 cut. We cannot make 50ft of wetlands with the parking lot. The back of the property is conservation land. Larry Miller states that the SB will ask for this land in a warrant article for the purchase of a new library. Homestead purchased for \$550K. Town offices move in to occupy the current library building and it will be updated to ADA compliant. There is no cost estimate and no design. The Homestead property will remain as open space. A crosswalk could be considered for additional safety when crossing, but we can only ask the state if they will give us one.
 - b. Susan Leonardi asked if the town offices should be placed on the Homestead or 214 Atlantic Ave. for cost savings. Larry Miller stated that overall the town would only built one building (the library), not two. A smaller building would not affect the wet lands. Judy Day asked about how much record storage the town needed and where the records are located.
8. Public Comment:
- a. George Chauncey spoke to a plan for the Town offices to be used 5 years ago and that was dismissed by SB. Mr. Miller responded that at the time 214 Atlantic was not available and now it is. This plan solves 3 problems by building 1 building.
 - b. Marge Schreier expressed concerns and asked about placing the library on the Homestead if another design exists. She mentioned the Patience Jackson survey had suggested the library to be built on Homestead. Larry Miller stated that – nothing has passed. This piece of land should be purchased for the library.
 - c. Paul Marquis believes that reusing an existing building is very refreshing and asked how far along is the most recent renovation/addition plan. Susan Leonardi stated that the BOT received a library cost study on November 30th from Ron and BPS. Judy Day noted the Homestead's history and issues.
 - d. George Chauncey stated that a vote is needed to decide where the library should be built.

- e. Larry Miller noted that the town will be saving \$1M by the building a new library on the Ormsby property and letting town offices move into the current library building. Susan Leonardi stated we are not saving \$1M by not building town offices, the cost will be added to the new library building.
 - f. Rick Stanton spoke that the first priority is first responders. Purchasing the property with no bond benefits the town, but the value in this property is parking. It allows police dept. to move forward immediately with moving into town office space. The town will face a lawsuit if they do not provide adequate space for female officers. Library goes first, everything will follow suit. Mr. Stanton stated that the present library cost \$75,000 to make it ADA compliant 4 years ago. Temporary partitions for all town offices. Do nothing will it, but will preserve it. He also asked the BOT that since a Bond will require 60%., how does the BOT intend to raise the money and when?
 - g. John Savanso spoke to building town offices on the Homestead (1.05). Campus style/ administration space.
9. Preparation for discussion of Foundation and MOU in January.
- a. Discussion is tabled until January. Susan Leonardi will contact John Sandeen from the Wolfeboro Foundation.
10. Ron Lamarre & BPS Library Cost Study
- a. Received on November 30th. Adding (approx. \$500,000) for soft costs of AE fees, furniture & equipment, technology, AV, and other non-built-in items, it will be a \$3,000,000 project; Susan will contact Ron and Keith and update them on status.
11. Dates for Deliberation, Election & Warrant Articles next year – important dates.
- a. Warrant article dates. Judy will contact the SB and get these dates for us.
12. Public Comment
- a. Cynthia Swank spoke for the Friends. Friends will be sponsoring Tech Fair and Polar Express. Thanks to Margaret and all donations for the recent raffle. Friends next meeting will be in January. For active friends, every third Wednesday is an opportunity to join them in the library. Community Oven Fundraiser March 4, 2019.
13. Adjournment. Meeting adjourned at 8:30pm.