

Trustees of North Hampton Public Library
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Library Trustees' Minutes 12/5/16

Present: Susan Leonardi, Chair; Kelly Parrott, Treasurer; Judy Day, Secretary; Susan Grant, Library Director; in audience: Cynthia Swank, resident; Nancy Monaghan, resident. The meeting was held at the North Hampton Public Library, New Hampshire Room.

- I. Call to Order: The meeting was called to order at 6:10 by Susan Leonardi.
- II. Approval of Minutes from the last meeting: The minutes of 11/16/16 were approved as written.
- III. New Business
 - a. North Hampton Public Library Review of Policies
 - i. Collection Development Maintenance Policy & Interlibrary Loan Policy – Susan Grant and Susan Leonardi will continue to work on these policies together with the goal of making it more “user friendly” for patrons.
 - b. Exhibits Policy was revised and approved
 - c. Gift Policy was revised and approved
 - d. Inclement Weather Policy - This policy was passed by consensus with one change. The last sentence of the second paragraph will now read: The Director will notify all staff members scheduled to work, as well as the members of the Board of Trustees. (formally said “Chair of the Board”) The date of Nov 2016 will be added to the notation of dates of approval at the bottom of the policy.
- IV. The Treasurer’s report submitted by Susan G. was reviewed and accepted. Please see Director of the library for a copy of this report.
- V. The Librarian’s Report was reviewed and accepted. Please see Librarian for copy of this report.
- VI. The Youth Librarian’s Report was reviewed and accepted. Please see copy of this report.
- VII. Old Business
 - a. March Warrant Article- The Board members and Director Susan Grant discussed the warrant article which will be considered on Monday, December 12th at the joint meeting between the library trustees and the

select board. The warrant article requests 150,000 dollars be placed on the ballot for the Library Building Fund. Select board and Budget Committee will be discussing this article for approval, lack of approval or amendment on December 19th.

- b. March Warrant Petition- The NHPL Trustees will be organizing a petition in case the warrant article is not recommended by the select board. The petition, which requires 25 signatures in order to be placed on the ballot, will support the request for the 150,000 dollars. The petition may not be left in the library.
 - i. This petitioned article must be voted on by the Select Board and the Budget Committee since it involves money. The votes of the two boards will be noted on the ballot. The deadline for the submission of this article is Jan 10th. The provisional date is Jan 18th. This petition will be given to the select board on the 12th.
 - ii. Susan L. and Judy will be at that joint meeting. Kelly and Susan G. will not be able to be present. Board discussed questions that might come up during the joint meeting were discussed. It was stated that this may be a good time to ask for such money as there are no major projects on the CIP for this year.
 - iii. NHPLCC Foundation -Kelly will contact Lewis Roch and obtain the amount that has been raised by the Foundation in the last three years.
- c. Architect Plans for Library Building-Kelly shared the emails that have occurred between Architect Ron Lamarre and Kelly. Ron was the architect for the library and the town during the development of the town complex which was on last year's ballot. He indicated to Kelly that he is interested in working for the NHPL in planning the next phases of building a new North Hampton library.
 - i. Previously at the end of summer, Kelly also requested that Michael Castagna come to a library meeting to discuss his ideas for the new library. (Mr. Castagna is a member of a team of builders who have met with the SelectBoard to consider building a new North Hampton Safety Complex.) Judy and Kelly were at the meeting at which he and his wife gave information. Following that meeting he did not respond to Kelly's request that he come back to answer further questions.
 - ii. At this time Judy said that she had another architect that she would like to have the trustees meet with, Kyle Barker, who was the architect for an expansion of the school several years ago. This project had passed and so some who had worked with him

felt he might be another positive option. Kelly, Susan L and Susan G stated that Ron was to be the architect for the library. They had spent five months with the building committee to determine which architect to choose. He was the only possible choice. He had worked on the town complex and he was going to continue being the architect. Judy said that she felt it was reasonable to consider another architect who had worked in the town before and was recommended by some of the school people as creative and very competent and knew the community. She also stated that the library needs to bring in new patrons who will have other ideas and bring support. She also said this should be seen as a new beginning in which the library is a stand- alone building, not part of a complex. That would be another possible reason for a different architect.

iii. Kelly and Susan and Susan indicated that if another architect was to be considered it would open up the five month process all over again and this was not going to happen. Susan G. placed the notebooks from the previous building committee in the left hand cupboard in the NH Room for people to review. Susan L. said the trustees will be moving forward with Ron.

- VIII. Time and Date for Next Meeting -To be determined. Susan L will contact Town for scheduling.
- IX. Adjournment The meeting was adjourned at 7:15 by Susan L. because of time constraints of trustees.

Respectfully submitted, Judy Day, Secretary