**Minutes**

**Trustees of the North Hampton Library**

**Meeting Date: 5/25/16 6:00**

**North Hampton Public Library, NH Room**

**Present: Chair, Susan Leonardi; Treasurer Kelly Parrott; Secretary, Judy Day; Library Director, Susan Grant; Children’s Librarian, Connie Margowsky**

**AGENDA**

**Approval of Minutes of earlier meetings  Minutes of 4/20/16 were unanimously accepted. Minutes of 5/25/16 unanimously accepted as amended.**

**Correspondence  There was no correspondence. It was noted that there was a notice of a public hearing at seven O’clock at the June 13th to consider acceptance of a proposed donation of playground equipment to be placed on the Homestead property. There was a brief discussion of this hearing.**

**There was also a brief discussion of the joint meeting between the Trustees and the Selectboard which will occur on the same evening as the Public Hearing mentioned above. There was some questions about the focus of the joint meeting. During the discussion Kelly emailed TA Paul Apple to ask for clarification.**

**Library Director Report**

**Children’s Librarian Report**

**Connie discussed the many exciting activities that are being planned for the children and teens on an ongoing basis. The teens programs have been reinvented for the times between now and the summer. Connie and Susan Grant have revamped the library card applications to make them more user friendly. Connie will be going to the school to hold informational sessions regarding the summer programs. She will also send out information. She has hired three teen workers. She is developing the collection, though she is having some difficulty finding a place for the display. Connie has made a connection with the librarian at Winnacunnet to share information!**

**Library Director’s report**

**The Director’s reports are on file in the NH Room of the library. Susan G. gave an overview of the budget and money that is remaining until the end of the fiscal year (end of June). There is some money that can be used for continued improvement of the library, such as the blinds and desk etc., painting and testing for Mold.**

**.**

**Friends of North Hampton Public Library**

**The Friends will be meeting on the 31st of May. This meeting has been posted and advertised for several weeks. It is hoped that there will be a fine turn out. Judy will attend as a member of the Trustees. This member is not a voting member.**

**Unfinished Business/ Action Items:**

**All of the following are in process:**

**The Trustees and Library staff have been working, (with great success!) on the Extreme Library Makeover.**

**\*Two different painting companies have been contacted. They will be asked to obtain recommendations before hiring occurs. The colors of yellow and blue will soon enhance parts of the library.**

**\*The bubbler will be fixed. Kelly and Susan G. will continue pursuing this.**

**\*The attic has been organized to allow removal and storage of currently stored items. Storage will be in a pod with possible storage of some paperwork in the town office storage area? \*Susan G. and other staff will look into an alternative circulation desk. Ways to consolidate books or sell or give them away will be considered in order to allow for further displays by the Children’s/Youth librarian and others.**

**\* A lock will be found and installed in the bathroom. There will be a key kept by the main desk in case someone becomes locked in by mistake.**

 **\*Finally, ways to consider to improve the entrance way of the library and outside areas of the library will be considered.**

**Unfinished Business/Action Items, Continued:**

**Susan G. found that planning for the 275th anniversary celebration has not begun at this time. She will alert the library staff and trustees when she receives more information.**

**Susan L has been continuing to have difficulty contacting the TD Bank. It was suggested that we might wish to consider moving the Library?? account to People’s Bank. Susan L. will look into this.**

**Susan G. will check on the cost of replacing the library blinds which are very old.**

**Two RFPs were obtained by Susan for testing of mold. A company was chosen---RPF Environmental. After recommendations for both applicants have been received, Susan will be contacting them to obtain a start date.**

**The next meeting of the Trustees will be on June June 27, 6:00 at the library.**

**Respectfully submitted,**

**Judy Day, Secretary**