

NHPL Library Trustees Meeting Minutes
December 16, 2015

1. Meeting was called to order at 6:11 pm. In attendance were Susan Grant, John Kollmorgen, Kelly Parrott and Susan Leonardi, Barbra Dewing, Marcia Gagnon
2. The meeting minutes from October 2015 were approved. Trustees attended several Select Board and CIP meetings in October and November but did not have a Trustees meeting in November.
3. Old Business
 - Article in the paper about welcoming Connie (November 9, 2015).
 - A welcome open house for Connie was held.
 - Baby Shower for Liz was held on December 9 and was well attended.
 - Citizen's Bank – we have not yet received an update about refunding fees.
4. New Business
 - Town Report – This is due to Jan Facella by January 8, 2016. Kelly Parrott will draft and submit for review from the Trustees & the Director. Susan Grant will provide statistical input.
 - Town Newsletter – Susan Grant will draft.
 - Citizen's Petition being circulated to add the Town Campus to the ballot, led by Anne Ambrogi.
 - ALA Conference in Boston – Susan Leonardi to attend.
5. Librarian's Report
 - Building
 - Roof leaks were repaired. No leaks since repairs were done.
 - Some electrical work was done replacing vestibule lights with LED and outside lights as well and our Exit signs were repaired/replaced. Kevin Kelly noticed they needed repairing and got the electrician to come in. Some of the ballasts in the main room were replaced. Tri-State Fire had to come in and service our emergency light in the work room.
 - Air quality report was sent by Dick Warren. He recommended MERV 8 or 10 filters. Guy Marshall is looking into fitting us out with these.
 - Lamprey will bring the boiler up to standard per the report sent by Brian Page, Safety Director of the town. They will be here Monday the 14th to fix the safety valve mentioned in the letter.
 - Emailed John Hubbard about the gutters that need to be reattached on the west side of the library.
 - Chairs
 - Chairs are on their way. We were able to order 32 chairs from National Business Furniture. The old gold chairs and the very old brown/tan chairs and rack have been sold to Goodwin Library in Farmington for \$250. They picked them up Friday Dec. 11th. We still have 20 white folding chairs to supplement if needed.
 - Website
 - Barbara Dewing and Marcia Gagnon have worked hard to put up our new web site. It looks very nice and clean and professional. Thank you for the great work!
6. Future Events
 - Polar Express and Carolers December 15th.
 - February is Black History Month program NHHC – I Can't Die But Once- Harriet Tubman's Civil War will be March 1st – changed from Feb 11th. The weather should be better and the music programs on Thursdays will be over.

- Authors' night January 26th. Nine local authors will be coming to share their books, knowledge and writing experiences. Shelby June initiated this. Deb Knowlton, who has written a local history book fitting in with black history month may attend or do a solo event in February.
- New Lego Club starting in January.

7. Important Dates for Town Events that Involve the Library

- Bud Comm – Public Hearing Jan 7 – Thursday
- Town Deliberative – Jan 30 at 0830
- Town Election March 8