

**Trustees of North Hampton Public Library**  
237 A Atlantic Avenue, North Hampton, NH 03862  
(603) 964-6326, [www.nhplib.org](http://www.nhplib.org)

**Minutes of December 15, 2014**

1. **Call to Order:** - John Kollmorgen, Kelly Parrott, Susan Leonardi, Director Susan Grant, and Assistant Director/Children's Librarian Loreen Keating were present. Meeting was called to order at 6:03pm.
2. **Approval of Minutes from last meeting:** Minutes were approved September 16, 2014.
3. **Old Business:**
  - Budget revisions were made to salaries for 2015. We will check in with Town Administrator Paul Apple to review the final before the Deliberative session.
  - Next Library Capital Campaign meeting will be on January 7<sup>th</sup>, 2015 at 6:30pm at the Lamprey Energy meeting room.
  - The Library Capital Campaign has officially received 501(3) c status.
4. **Treasurer's Report:** No discrepancies to report.
5. **New Business:**
  - Library Logo- Elissa Von Letkemann will be helping us design a logo for the library.
  - We agree that we should keep the amount of \$22,000 in the concentration account for the library.
  - Discussion about the upcoming Christmas Eve hours. Trustees agreed that the library should close for the day. Notices will be put in the Friday Folders/Door/website.
  - A Day in the Life of the Library video- Contact Jon Savastano about helping make videos for the library. Ask if he would be interested in having local college students home for the holidays to intern.
6. **Librarian's Report from Oct-Dec:**
  - a. Budget Committee did not approve of a Merit Pool policy, but suggested giving raises when due. They did approve of adding the part-time youth assistant.
  - b. Tri-State Fire forgot to check attic in their inspection of the Library. Susan Grant will ask them to return to complete it. The Fire Department has instructed the library to maintain a clear, custodial closet floor and the hallway should be clear of bins for recycling and loose chairs. They also found the attic lighting is not working properly and the extinguisher was out of date and not inspected.
  - c. We had a successful workshop with United Libraries, Sally Gardner Reed. She provided us with a nice guide and suggestions to plan our library campaign, to get out the vote and to raise money for the new library building.
  - d. We received a check for general support from the Dan & Blythe Brown Foundation.

- e. Seacoast Libraries received LEGO kits for use in our libraries as part of a White House program. Each state library received 15 toolkits including a thousand LEGO bricks, a poster and a librarian activity guide. The guide can be found at <http://www.ala.org/alsc/junior-maker-space>.
  - f. Transparent Language has been added to our database offerings.
- 7. Youth Librarian's Report:**
- a. Great Stone Face Book Group- 14 students registered and attended the meetings. Mrs. Linda Sherouse is co-leader of the group. The Winter Session will start on January 6<sup>th</sup> in the New Year.
  - b. Youth Assistant- This position will be posted in January with hope of having it filled by late January or early February. The Youth Assistant will help in managing the collection, running programs, assisting with program prep and the summer reading program.
- 8. Determine Date/time for next meeting:** Next Trustee Meeting will be January 20<sup>th</sup>, 2015 at 6:00pm. Our next scheduled meetings tentatively include February 12<sup>th</sup>, 2015 at 6:00pm and March 19<sup>th</sup>, 2015 at 6:00pm.
- 9. ADJOURN MEETING:** Meeting was adjourned at 6:52pm
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