

Trustees of North Hampton Public Library
237 A Atlantic Avenue, North Hampton, NH 03862
(603) 964-6326, www.nhplib.org

Minutes of September 16, 2014

1. **Call to Order:** - John Kollmorgen, Kelly Parrott, Susan Leonardi, and Director Susan Grant were present. Meeting was called to order at 6:35pm.
2. **Approval of Minutes from last meeting:** Minutes were approved August 28, 2014.
3. **New Business:**
 - Preliminary Budget for 2015 – Feedback. Budget was submitted last week with a 3.7% over FY15 budget. Status of Budget Workshop Meeting - 15 September Meeting
 - Select Board Meeting – Feedback from 9 Sept Meeting
 - Newsletter Funding – Meeting 10/2/2014
 - CIP Meetings - Director Susan Grant and Susan Leonardi attended CIP meeting on September 5th. CIP recommends a new library building and would like us to combine last year's comprehensive list of renovations/maintenance with this year's reports by Dickie Garnett.
 - Sally Gardner Reed / United for Libraries – Sally will be coming up November 14th & 15th for her workshop. We will invite members of the Friends Group and Capital Campaign meeting to attend.
 - Opus Advisors – Kelly has been met with Jamie. We would like to schedule a meeting with the Capital Campaign meeting to discuss moving forward.
4. **Treasurer's Report:** No discrepancies to report.
5. **Librarian's Report:**
 - a. Staff Issues -Vacation Accrual for Part Time Employees – Our current policy does not include part- time employees. Susan Grant has recommended that part-time personnel get increased vacation after 10 years—not currently written into our policy. Trustees approved this adjustment to the policy.
 - b. Merit Pool – Susan Leonardi is looking into merit policies that exist at other libraries.
 - c. Proposed Changes to Operating Hour approved. The library will now open at 9:30am to better support our patrons.
 - a. Upcoming programs include Storm-proofing your property by Fred Borman, October 9th, Nepal Chronicles Sept. 30th, Star party Oct. 1st, New evening book club with Liz begins Oct. 7th, Mystery author panel including Brendan DuBoise Oct. 27th, and Lunch and Learn wellness topic with Dr. Arsenault Nov. 12th.
6. **Youth Librarian's Report:** Lorreen's youth report will be sent later.
7. **Old Business**
 - a. Marketing Efforts for Events / Seacoast Online & Friday Folders

8. **Determine Date/time for next meeting:** Next Trustee Meeting will be October 14, 2014 at 6:35pm.
 9. **ADJOURN MEETING:** Meeting was adjourned at 7:45pm
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