

# Trustees of North Hampton Public Library

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## Minutes of April 16, 2014

1. **Call to Order:** Kelly Parrott, Susan Leonardi, John Kollmorgen, Director Susan Grant and Assistant Director/Children's Librarian Lorreen Keating were present. Meeting was called to order at 6:03pm.
2. **Approval of Minutes from the last meeting:** Minutes were approved from March 20, 2014.
3. **Treasurer's Report/ Non-appropriated Funds/Trust Funds Report:** Year-to-date figures show the library is on track and doing fine. We will try to research a possible Health care fund to plan for the future.
4. **Youth Report:**
  - **Story Times:** Winter Story Time sessions on Tuesday had 8 kids and 5 adults average attendance and Thursday, 4 kids and 3 adults average attendance. Spring Story Times on Tuesday and Thursday is up and running. The Tuesday group will run later into June this year as an experiment to promote preschool participation in the "read with me" portion of the summer reading program. Saturday Story Time struggled, but special programs appear to draw audiences. In February, the Ballet Story time was attended by 10 children and on March 22<sup>nd</sup>, Taffy the Dog Story Time was attended by 10 kids. The last Saturday Story Time for Spring 2014 will be on April 26<sup>th</sup> when Taffy will visit again.
  - **Great Stone Face Book Group:** Ended on April 10<sup>th</sup>. The group had 24 meetings from September 19, 2013 to April 10, 2014. Total of 19 Students participated in the group over the year and the average attendance at meetings was about 11 students. Parents were very supportive and assisted in providing the afterschool snacks.
  - **Summer Reading:** Plans for the summer camping theme, "Camp Wannaread" are underway. This summer will feature 2 Story Times held at Fuller Gardens, evening programs on Tuesdays and

a Thursday night book group for entering grades 5-7 (ages 9-12). Thursday evening group will keep the Great Stone Face book Club momentum going over the summer. The Friends of NHPL will be asked to sponsor a summer reading evening program and help to sponsor prizes for our teen read program. A special magic show with incredible balloon artistry is planned for Harry Potter's Birthday on Thursday, July 31<sup>st</sup>, 2014.

- **NHLA Spring Conference 2014:** Lorreen will present book talks as part of the Great Stone Face Book Award Tea at the NHLA 2014 Spring Conference in Whitefield, NH on Wednesday, April 23<sup>rd</sup>. She has been active as a member of the Great Stone Face Committee since 2002 and will attend the conference for the day free of charge.
- **April After School Programs:** School vacation week will feature crafts –Tuesday, April 22<sup>nd</sup> 2:00-3:00pm and a movie matinee of “The Lorax” on Friday, April 25<sup>th</sup> (Arbor Day) at 2:00pm. Therapy dog, Rory the King Charles Cavalier Spaniel will meet the kids on Tuesday, April 29<sup>th</sup> at 4:00pm. Both therapy dogs, Rory and Taffy will visit the library over the summer and connect with children that would like to read with them.
- **Technology:** The Youth Dept is working with the NHPL library staff to have a BYOD (bring your own device) day and/or technology fair. Young Adult titles will be targeted this summer to be made available to our tween and teen readers.
- **Edible Book Festival:** Was very successful. Picture slideshow of the edible book displays can be seen on the website. A delicious cake replica of the library was enjoyed by all.

#### 5. **Librarian's Report:**

- **Building:** Lamprey completed the yearly broiler cleaning. Light in the Youth Area burned out and caused a smell. The Fire Department was called in to investigate and they determined it was no threat. Ballests in need of replacing have been put off again in hopes of a new library building. Will need to call electrician to schedule replacements. The cost was \$50 per light fixture, but costs may have changed this year.
- **Financial:** Budget calendar FY2015 sent to all department heads by Paul Apple. A donation from the Friends is paying for National Library Week refreshments, decorations and a new sign to put out supplemental news at the library. Lavallee Brensinger was

paid \$9000. We will ask Ron Lamarre if we are due any refund because the Town Campus Plan did not pass this year and full drawings are not needed at this time.

- **Operations:** So far for FY 2014, NHPL has signed up 118 new patrons. 17 in March alone. 11 of the 118 were classified as children. Public Computer use is down from this time last year, but we must consider that it may have been affected by the increased snow days. Circulation is down from this time last year. March showed an increase in circulation over March of last year, however, 416 over last year – which is a significant increase to note. Downloads of ebooks and audio books to devices has doubled since November from 153 to 312. Library continues creating new book story style sections in the library. Check out the New Plants & Gardening section with subcategories conveniently placed for easier browsing mobility. Other planned categories in the area facing the seating area at the front of the library will include Cooking, Travel & Language, Health, Pets, Memoirs & Biographies, Sciences, Sports & Recreation, Poetry & Literature, and History. The Library plans to have these sections at the front and put Fiction after to encourage more browsing. Fiction will be totally integrated with no separate sections for science Fiction, Westerns, Mystery, or Large Print. Will be replacing the two bulletin boards in the vestibule with bigger boards to post current events and town events.
- **Staff:** Barbara and Liz attended a technology workshop on how to keep staff tech savvy. They shared this information at the staff meeting on April 2<sup>nd</sup>. Staff will spend more time during staff meetings periodically to stay current with the technology we offer and need to offer. Barbara attended a workshop at Portsmouth Public Library on devices we need to acquire for the library to provide relevant services. The library should acquire several Kindles to put fiction and nonfiction bestsellers on and also popular authors with several books that take up a lot of shelf space. Classics can also be put on electronic readers to free up space in the library for more popular items. Lorreen continues to work on the Great Stone Face Committee and Liz is on a READS committee. Susan continues to attend the Seacoast Libraries

Cooperative meetings where area library directors collaborate and share information.

- **Programs:** Rebecca Rule was a success as was John Perrault. The Oriental carpet program was only attended by a few people. Author K.D. Mason was enjoyed by a few as well, but it was reported that they would like to see him again. Upcoming programs include the last Works of Wonder book discussion for this fiscal year. Lunch & Learn seems to be slow to get going. There is a lack of interest currently for Top Health Threats program, but some are signing up for the financial programs. There will be 2 gardening programs at the end of April and a financial series of 8 workshops to run every other Tuesday night. Library is currently scheduling a genealogy series for beginners and more experienced genealogists.
- **Old Business:** 501(c)(3) status- we will be waiting for this for a few more weeks. Discussed a possible Newsletter sponsor (\$600-\$700).
- **Determine Date/time for next meetings:** Next Trustee meeting will be Thursday, May 22<sup>nd</sup> 6-7pm.
- **Adjourn Meeting:** Meeting was adjourned at 6:30pm.