

Trustees of North Hampton Public Library

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www.nhplib.org

Minutes of February 11, 2014

1. Call to Order: Kelly Parrott, Susan Leonardi, John Kollmorgen, Director Susan Grant and Assistant Director/Children's Librarian Lorreen Keating were present. Meeting was called to order at 5:35pm.
2. Approval of Minutes from the last meeting: Minutes were approved from January 6, 2014.
3. Treasurer's Report/ Non-appropriated Funds/Trust Funds Report: The reports were presented. There are no major discrepancies or changes to report. Non-appropriated Funds; Tom has not reconciled the funds yet; Susan Grant will send that information to us when he has finished.
4. Librarian's Report:
 - Building: Results of the air quality testing showed that the air quality inside the library is the same as outside the library—no adverse air quality within the main library. Some variation in the attic that is not significant. The air circulation is doing a good job and we have the system cleaned yearly by Lamprey Energy.
 - Library Capital Campaign: Working with Jamie Forbes of Opus Advisors attending town campus meetings and identifying campaign leadership opportunities for the campaign.
 - Financial: First payroll in July should be accounted for in FY13. Journal entry was made to adjust this and show the correct figures for the Treasurer's report. Letter from the Hobbs Foundation (NHCF) updating activity on Hobbs Fund. Balance as of 12/31/13 \$186,684.10. Check last year was for about \$6300. The library should be receiving a check soon. NHPL will be asking the Friends Group to help sell some old and rare books for the library. Susan Grant will attend the meeting on 2/12/14 to discuss this proposal.
 - Staff: Volunteer interest has increased and we are working on including them in the library to do work that staff does not have time to do. Lillian Hurn, Suzanne Peiklik, and the local LDS missionaries have all expressed an interest in helping out at the library. Lillian will help with various housekeeping duties, in the children's area and also help with some data entry involving the state library. Suzanne may help with the library campaign. The missionaries

perform 6 hours of service locally to hospitals, libraries, etc., and we could use them to help moving books as we want to integrate mystery into fiction.

- Programs: In January we had the Genealogy program and an AARP program on Medicare Fraud.
- Upcoming programs—Rebecca Rule on Town Meeting in New Hampshire. Eating healthy by Amy Choate & Kiska Alexandropoulos. K.D. Mason, author. Manashe Cohen will talk about the history and care of oriental rugs on March 27th. Great Decisions group is meeting on Monday mornings again. They have met off and on for 7 years at the library.
- Operations: Circulation is steady —e-books accounted for 209 circs- double over the previous month. Audio downloaded books remained essentially the same.

5. Youth Department Report:

- Story Times: Tuesday group is going strong with a solid attendance of up to 12 children a session. Thursday group has lower attendance and will be evaluated at the end of Winter Session. Tuesday mornings will continue through May. A Ballet Story Time was held on Sat. Jan 25th featuring student from the Portsmouth School of Ballet. About 20 people, including 11 children attended.
- Great Stone Face Group: Is at capacity with 16 students in grades 4-6. On Thursday, Feb. 6th the group met at North Hampton School to Skype author, Jennifer Jacobson author of “Small as an Elephant” PAL of NHS paid for half of the cost of the Skype and NHPL paid the other half (\$50).
- Winterfest: Saturday, Feb. 15th the Library was going to host a magic show with “The Stupendous Mr. Magichead (John Sullivan). He is a popular children’s magician from Massachusetts. Because of the snowstorm, the library will reschedule for March –April.
- Upcoming Youth Programs: For February and March include; February Vacation Week drop-in crafts on Tuesday, Feb. 25 and movie “Snow Buddies” on Wednesday, Feb. 26th at 2:00pm. The fifth annual “Pizza Tast-a-thon” will be held Tuesday, March 11th from 5:50-7:30pm.
- Determine Date/time for next meetings: Next Trustee meeting TBA. We will rotate appearances at the following Municipal Complex Community Meetings:

Wednesday, February 12th – Neighborhood Meeting at Town Hall 7pm

Thursday, February 13th – Neighborhood Meeting at Throwback Brewery 7pm

- Campus Committee Meeting 12pm at Town Offices

Tuesday, February 18th – Campaign Status Meeting 7pm at NHPL

Wednesday, February 19th – Neighborhood Meeting at Town Hall 7pm

Thursday, February 20th – Community Meeting at Centennial Hall 7pm

Thursday, February 27th – Neighborhood Meeting at Town Hall 7pm

Thursday, March 6th – Community Meeting at Town Hall 7pm

Tuesday, March 11th - ELECTION DAY