

# Trustees of North Hampton Public Library

237 A Atlantic Avenue,  
North Hampton, NH 03862  
www.nhplib.org

Minutes of Monday- July 22, 2013 @ 6:30 PM

1. Call to Order: Kelly Parrott, John Kollmorgan, Susan Leonardi, Director Susan Grant, Assistant Director/Youth Librarian Lorreen Keating, Opus Advisors Jamie Forbes and Rebecca O'Brien were present. Meeting was called to order at 6:38pm.
2. Approval of Previous Minutes: Minutes were approved from June 17, 2013.
3. New Library Business:
  - Opus Advisors- Discussed remaining deliverables. Last of the external interviews for the feasibility study will be finished soon. Jamie will contact us and identify the last three remaining interviews later this week.
  - Opus will complete the Campaign Feasibility & Planning Study Update. Draft of Summary Campaign Plan and Timetable was presented. We will schedule another meeting in September for the Assessment Report and Prospecting Session.
  - Charrette Recap meeting with Library Building Committee-Plan NH.gov has said the full Town Charrette Report will be provided on July 31<sup>st</sup>. We should distribute this when we receive it and have a meeting with our Library Building Committee.
  - Building Facilities Committee Update- Next meeting is this Wednesday, July 24th at 7pm.
  - 501-c3 NHPL Foundation- Historical Society has this. Kelly will organize the paperwork to move forward with our application. Lorreen and Susan Leonardi will research other library by-laws and request by-laws from other libraries to help form and guide our foundation.
4. Friends of NHPL:
  - Meeting July 22 at 6:30pm – Try to have a Library or Trustee Rep for the Future Meetings.
5. New Business:
  - Review of Policies – We will try to finish these. Each Trustee will divide the policies and schedule a time to present and review each.
  - Telescope Policy- Approved the new policy.

- The Concerts- Lorreen will call and try to have the concerts advertised on the electric sign in front of Fresh Market. Toe Jam Puppet Band Concert will be Tuesday, July 30<sup>th</sup> at 7pm.
6. Treasurer's Report:
  7. Non-appropriated Funds/Trust Funds Report- Accounts are good. CD at People's matured and rolled over 7/22/13. Unexpended Funds in the benefits category allowed the library to purchase more DVD's and audiobooks, sign up for Zinio and IndieFlix, and help pay for a new server, and purchase a Kindle Fire for the library.
  8. Librarian's Report:
    - Operations – Acquired IndieFlix and Zinio Magazines online. Audio book collection has increased with a “gently used” plan with Landmark audio. Library is also in the process of replacing the server and some pcs.
    - Programs- A program from NH Astronomical Society on July 31<sup>st</sup> at 8pm will celebrate the new telescope. Linda Petrat program will be August 27<sup>th</sup>. She has written a book about her sailing adventure down the coast of Kittery to Florida. September 10<sup>th</sup>, Joan Ryan will be talking about scholarships and her new book, Scholarship Matters. Works of Wonder will begin again in September with Holly Perrault.
    - Youth Department News- As of 7/22/2013, 164 children ages 2-14 are currently signed up to participate in the summer reading program. Attendance has been good for the programs including the Wednesday morning summer story times. The Magic Show and wildlife encounter programs are scheduled and well publicized.
    - Teen Read 2013- 19 Teens have signed up to participate. Teens have been sharing ideas about what a future teen space might look like. A request was made for a teen movie collection.
    - Fall Programs- Planning has begun for weekday morning story times, a continuation of the bi-weekly Saturday Story Time, and an afterschool “Great Stone Face” book discussion group.
  9. Determine Next Meeting: Our next Trustee meeting will be Monday, August 9th at 6:30pm.
    - ADJOURN MEETING: Meeting was adjourned at 7:45pm.