

Trustees of North Hampton Public Library
237 A Atlantic Avenue, North Hampton, NH 03862
(603) 964-6326

Agenda for Monday 17 June 2013 @ 6:30 PM

1. Call to Order
2. Approval of Minutes of Previous Minutes June 3, 2013
3. New Library Business
 - Town Charrette
 - i. Recap & Feedback
 - ii. Checks?
 - iii. Thank you email
 - iv. Friends of NHPL, Building Committee
 - v. Opus Advisors / Remaining Deliverables
 - vi. Lavalley/Brensinger / Contract Discussion
 - vii. Options to Consider
 - Volunteer Photographer/ Videographer
 - 501-3c NHPL Foundation
4. Old Business
 - Newsletter Published
5. New Business
 - Promotion of Upcoming Programs and Events Sponsored by Library / New Books
 - Sameer Panesar – Story Book Trail / Eagle Scout Project
 - Review of Policies
 - Friends of the Library
 - i. Post Meetings online / http://nhplib.org/?page_id=298
 - ii. Minutes <https://sites.google.com/site/friendsofnhpl/>
6. Treasurer's Report
 - Non-appropriated Funds / Trust Funds Report
7. Librarian's Report
8. Determine Date/time for next meeting
9. ADJOURN MEETING

UPCOMING MEETINGS:

- Date of the Next Friends Meeting
- Date of the Next Select Board Meeting

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www.nhplib.org

Minutes of Monday- June 17, 2013 @ 6:30 PM

1. Call to Order: Kelly Parrott, John Kollmorgen, Susan Leonardi, Director Susan Grant, and Youth Services Librarian/Assistant Director Lorreen Keating were present. Meeting was called to order at 6:32pm.
2. Approval of Previous Minutes: Minutes were approved from June 3, 2013
3. New Library Business:
 - Town Charrette- http://townhallstreams.com/locations/north-hampton-nh/events/15586/north_hampton_town_hall
 - i. Recap & Feedback- Discussed the charrette, outcome and the setback/possibilities for the new library.
 - ii. Friends of NHPL, Building Committee – Sent out a thank you email to all library supporters for participating in the Charrette process. Kelly will send out an Evite to the Friends & Building Committee members inviting them to an informal “coffee talk” to discuss the library’s next steps. We will also invite Paul Apple to attend.
 - iii. Opus Advisors / Remaining Deliverables – Jamie Forbes will be finishing the last four external interviews. The Campaign Plan will be postponed for later.
 - iv. Lavalley/Brensinger –Because of the Charrette outcome, the contract will be postponed.
 - Volunteer Photographer/ Videographer – We have volunteers that have come forward in the community to offer these services to us.
 - 501-(c) (3) NHPL Foundation- We will wait on this application.
4. Old Business:
 - Newsletter Published- Since the Library article in the Community Newsletter was written before the Charrette outcome, it should be published as is, but the “as of May 20th” will be added to avoid confusion.
5. New Business:
 - Promotion of Upcoming Programs and Events Sponsored by Library / New Books – We should consider offering an internship this summer to help with marketing our events with social media.

- Sameer Panesar – Would like to do a Story Book Trail for his Eagle Scout Project in North Hampton.
- Review of Policies- New Programming Policy has been approved. It will be posted soon.
- Friends of the Library- Ask the Group to post their minutes publicly.
 - i. Post Meetings online / http://nhplib.org/?page_id=298
 - ii. Minutes <https://sites.google.com/site/friendsofnhpl/>

6. Treasurer's Report:

- Non-appropriated Funds / Trust Funds Report – A proposal to change the dental plan for the library was approved. The increase in cost will be \$171 per year to give employees \$1000 more in dental coverage. We have funds to encumber for next year, so we will be adding some more programs. The Library building had a leak in the roof – a cap was not on the chimney which caused water to come in. The insulation and roof tiles were wet in the Craig Room. Lamprey fixed the cap on June 10, 2013. Work will also need to be done to the a/c system. Susan Grant is waiting on a price quote to fix two units.

7. Librarian's Report:

- Circulation statistics for this calendar year are up from last year every month so far.
- The library will have a new telescope for star-gazing on July 31st.
- Summer Reading program begins June 20th with adults and kids.
- Sean Smith will be hosting a photography class.

8. Determine Date/time for next meeting: Next Board meeting will be Monday, on July 22, 2013 at 6:30pm.

9. ADJOURN MEETING: Meeting was adjourned at 7:35pm.