

# Trustees of North Hampton Public Library

237 A Atlantic Avenue,

North Hampton, NH 03862

[www.nhplib.org](http://www.nhplib.org)

Minutes from February 19, 2013

1. Call to Order- Kelly Parrott, John Kollmorgan, Susan Leonardi, Director Susan Grant, and Youth Services/Assistant Director Lorreen Keating were present. Meeting was called to order at 6:00pm.
2. Approval of Minutes of Previous Minutes – Minutes were approved from January 29, 2013.
3. Treasurer’s Report – Money allocated for library meetings and conferences has been spent. Susan Grant will take a look and evaluate which dues were paid. After her analysis, we will consider allocating more of the budget for professional development if needed.
4. Non-appropriated Funds / Trust Funds Report - Closing balances are slightly different. Susan Grant will ask Tom McCormick will look at this and determine which item is creating the change in the closing balances.
5. Old Business:
  - Library Building Committee – Kelly Parrott will draft an RFP for the Building Committee meeting on February 20, 2013 at 7:30pm.
  - Paul Apple’s Feedback on Master Plan – Susan Grant briefly discussed Paul Apple’s view of the town’s master plan.
6. Librarian’s Report:
  - Adult Programs: Writing Family Stories is scheduled for March 5<sup>th</sup> from Humanities Council. John Perrault is scheduled to do a poetry/ballad program sponsored by the NHHHC in April for National Poetry Month. Works of Wonder is scheduled for March 13<sup>th</sup> at 7pm. Liz and Carolyn have a large group of interested knitters that will be starting a Knitting Group on Tuesday nights.
  - Youth Programs: Saturday Story Times are attracting 8-12 kids and adults. This group meets every other Saturday at 11am. On March 2<sup>nd</sup>, there will be a

birthday party for Dr. Seuss is planned for the Story Time. Youth Services/Assistant Director Lorreen Keating is visiting Imprints Day School each month to share stories and songs with the 3-year old class and the 4-5 ages class. Several events are planned with North Hampton School students including the 2<sup>nd</sup> grade brownie troop learning about libraries and librarians on March 5<sup>th</sup>, Grades 3 and 4 Reader's Theatre from NHS will perform at NHPL on March 9<sup>th</sup> at 4pm, and the Annual Edible Book Fest is scheduled for Tuesday, April 16<sup>th</sup>. The Pizza Taste-Athon will be held Tuesday, March 19<sup>th</sup> from 6-7:30pm.

7. Warrant Article Support Campaign: Kelly Parrott will create a postcard to send out to voters for March 12<sup>th</sup>.
8. RFPs from Professional Fundraising: The Trustees will review these again in-depth and make a decision by Thursday, March 22, 2013. Kelly Parrott will continue checking a few more references.
  - i. Sandra Mitchell
  - ii. Opus Advisors, LLC
  - iii. The Rust Communications Group
9. Determine Date/time for next meeting: Note that the next CIP meeting is March 1<sup>st</sup>. Board of Trustees next meeting will be on Wednesday, March 6, 2013 at 6pm.

10. UPCOMING LIBRARY MILESTONES, MEETINGS & TOWN MEETINGS:

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| • February 20, 2013 - WED @ NHPL @ 7:30 PM     | RFP Writing Work Group                  |
| • February 20, 2013 notified                   | Fundraising Firms selected and notified |
| • March 11, 2013                               | Finalize contract for Fundraising       |
| • March 12, 2013                               | Town Elections                          |
| • March 14, 2013 – THU @ NHPL @ 7PM Architects | General Info Session with Architects    |