

Trustees of North Hampton Public Library

237 A Atlantic Avenue
North Hampton, NH 03862
www.nhplib.org

Minutes of October 16, 2012

1. Call to Order: Kelly Parrott, Susan Leonardi, John Kollmorgen, Assistant Director/Children's Librarian Lorreen Keating and Director Susan Grant were present. The meeting was called to order at 7:00pm.
2. Approval of Minutes from Last meeting: Minutes were approved from September 30, 2012.
3. Treasurer' Report: Susan Grant presented the Proposed Budget for 2013-2014. There is an increase of 1.9% over last year's budget. Major percentage changes included Long-term disability and the payroll increase to give the staff a small cost of living raise. John made a motion to approve the budget. Kelly seconded the motion.
4. Old Business:

Building Program: Susan Grant has finished the space descriptions for the building program. Kelly Parrott and Susan Grant are working on finishing the narrative. Our current timeline schedule was discussed. We will finish the Building Program, form the Building Committee and then schedule a meeting with the Select Board. Some issues we will be preparing for include asking for a representative from the select board, discussing the costs involved in preparing the building site, and the effects of the new library on the Town's master program. We will also be looking at touring some new library buildings with the Building Committee including Kingston.

HRA update: Staff submits to the HRA for reimbursements from the fund set aside to reimburse for co-pays and deductibles. The HRA sends a bill to the Town and the Library repays the Town for their reimbursement funds.

New Business:

CIP Meeting: The Library will present at the CIP meeting in two weeks and help format the budget. Director Susan Grant submitted the CIP form for the new building and our proposed budget for 2013-2014.

Library Parking and Walkway: A reminder will be sent to Town Administrator, Dave Caron to notify John Hubbard about the walkway and parking lot repairs.

Friends Group: Susan Grant has created a new online wiki for the Friends Group to access, promote, and share information about the library. A social was held tonight at 5:30pm for people interested in the Friends Group. They have set their next meeting for November 15, 2012.

5. Librarian's Report:

Programs: Library will be hosting a program with Beckah Boyd, respected psychic in the spirit of Halloween on November 8th.

Children's/Youth Department: Trick or Treat at the Library on Tuesday, October 30th. We have agreed to offer UNICEF boxes to treaters so they can collect funds. Lorreen will create labels for the boxes so the kids will have information on where to send the money collected.

Lorreen has requested \$500 to purchase a shelf to store crafts. It will be moveable and colorful. Money will be distributed from the Hobbs Fund. All board members were in favor of this request.

Lorreen will also be hosting the Children's Librarians' NH Conference at the Best Western Inn in Hampton. 90 Youth Librarians will be attending.

6. Date/Time for next meeting: Next meeting will be Wednesday, November 14th at 6:00pm. Meeting adjourned at 8:00pm.