

Trustees of North Hampton Public Library

237 A Atlantic Avenue
North Hampton, NH 03862

Minutes of May 16, 2012

- I. Call to Order: John Kollmorgen, Kelly Parrott, Lorreen Keating, Susan Leonardi and Susan Grant Library Director were present. The meeting was called to order at 5:41 pm. The board welcomed Susan Leonardi, newly elected trustee, to her first Trustee's Meeting. All Trustees signed paperwork for the bank accounts.
- II. Reorganization of the Board: John Kollmorgen will remain as Treasurer. Kelly Parrott will become the Chair and Susan Leonardi will become the Secretary.
- III. Approval of Minutes from Last Meeting: Minutes were approved from April 19, 2012.
- IV. Treasurer's Report: The Treasurer's Report was presented and approved. The balance in April was \$273,970.24 with expenses for \$24,262.90. Recommended re-evaluating the Citizen's Bank Account with the a balance \$86410.79 due to the low rate of interest.

Non-appropriate funds - A balance of \$34,143.93. Reimbursement of \$2424.54 from the Operating Account will be on May report.
- V. Old Business
All trustees attended the Select Board Meeting on April 23, 2012. At this meeting the Trustees asked the board to commit to the Library to gain access to the homestead parcel. The Select Board wanted to wait to receive Victor Azzi's report. The Victor Azzi report was received and indicated that the current library was not worth re-modeling.
- VI. Librarian's Report
Physical Plant - Kitchen is done and is great. Susan will look into buying two high-quality HEPA filters.
Building Consultant We received a letter from Thomas Ladd. He suggested revising the 2003 Building Program document. He recently designed Newington's building program. He will send a proposal to Susan.
Financial – Susan was able to talk to Debbie Clayton and she recommends switching to the Mathew Thornton Blue. She would recommend that the library pay 90% (vs. 87%) and set a fund to reimbursement for the deductible (\$1000.00). This would still result in a substantial savings of almost \$5000.00.
501-3c Status Susan is in the process for applying as a North Hampton Library Foundation as a non-profit. The steering committee should be 10-15 people.
Safety Committee John Kollmorgen will attend the Safety Committee meeting.

- VII. Other New Business: All day conference in Bedford, NH on May 21, 2012 for NH Trustees. We will try our best to attend and encourage the newly elected member. Susan Grant and Susan Leonardi will plan to attend.
- VIII. Meeting Adjourned.
The meeting was adjourned at 6:34 pm. The next Trustees' meeting is scheduled for **Wednesday, June 20, 2012** tentatively at 5:30pm.