

Trustees of North Hampton Public Library

237 A Atlantic Avenue
North Hampton, NH 03862

Minutes of Wednesday, May 25, 2011

- I. Call to Order: Peter Parker, John Kollmorgen, Kelly Parrott, Susan Grant Library Director and Loreen Keating, Assistant Director & Children's Librarian were present. The meeting was called to order at 5:07pm.
- II. Approval of Minutes: The meeting minutes from April 26, 2011 were reviewed and accepted.
- III. Treasurer's Report: As of April 2011 the Library has used 82% of its total annual budget. Note that the annual fiscal year is June to June. Total expenses YTD (through April 2011) were \$271,831.18. Expenses for the month of April equaled \$26,152.27. The Trustees feel that the budget is on target or close to meeting June's annual budget. Faith Walsh, the library's former book keeper, will be coming back on a part-time basis to assist with year –end reports.
- IV. Non-Appropriated and Invested Funds: The NHPL non-appropriated ending balance in April was \$30,157.65 with a total net income of \$4120.86. The NHPL investment account balance as of 30 April 2011 was \$498,545.15.
- V. Old Business: There is no updated on the CIP committee.
- VI. New Business: Peter Parker was nominated and approved as Trustee Chair, John Kollmorgen as Treasurer, and newly elected Trustee Kelly Parrott as Secretary.

The Friends of NHPL – the friends are financially supporting the “Read to Feed” summer youth program sponsored by Heifer International; <http://www.heifer.org>. There was some discussion on how to increase involvement and membership with the Friends of the Library group.

The Summer Reading Program is “One World, Many Stories” which will focus on international and multi cultural themes. “Read to Feed” program will be incorporated in the Summer Reading Program. Heifer's mission is to work with communities to end hunger and poverty and care for the earth. Heifer believes that by giving families a hand-up, not just a hand-out, we empower them to turn lives of hunger and poverty into self-reliance and hope. Through reading children will raise points to help purchase farm animals for the needy. Other Summer Youth programs planned are: Squam Lakes, Magic Show, Puppet

Show, Teen Read, Kites, Clayworks, International food festival, Speakers program, and Story Time. The Trustees voted and approved \$933.00 from Fuller Foundation and Tillinghast Foundation Funds to support the Summer 2011 Youth Programs budget.

Maintenance on the boiler was completed by Lamprey Oil. The library received a proposal to pre-buy oil from Lamprey at \$3.50/gallon. The decision must be made by the end of August. Last year the town utilized 2017 gallons and had a pre-buy at year \$2.599 per gallon. Should the \$3.50/gallon pre-buy be accepted the fuel costs will increase dramatically – initially estimated at over \$7059 (from \$5242.18 in 2010).

Alternative energy solutions were discussed to include added a second boiler, base board heating and reviewing other oil companies.

An electrician from the town serviced the outside electrical service box and has discussed with Susan about replacing the box.

New custodial company, Professional Commercial Cleaners, has been hired.

Trustees should consider forming a building fund committee to pursue raising funds for the library. If the municipal complex is voted down in the spring 2012, do the trustee want to talk to the Select Board about the library pursuing building a new library or begin expansion in the present building separate from the proposed municipal complex proposed.

In terms of the Adult Programs, the Genealogy program held in April was very popular. Unfortunately the UNH gardening programs were poorly attended.

The Summer Reading Program will begin on June 21, 2011. Loreen will visit NHS to talk about the program and booktalk new books to the students. Story Time will be held on Wednesday afternoons. American Girl programs with Anne Atkins have been extremely successful.

VII. Librarian's Report: After the May elections, new paperwork will have to be signed at Citizen's Bank and People's United. Susan reiterated that new library operating hours have been positive.

Susan requested that perhaps the Scouts or other group might be interested in volunteering for 1-2 hours to help landscape in front of the library.

VIII. Meeting Adjourned: The meeting was adjourned at 6:10pm and the next Trustees meeting was tentatively scheduled for June 21, 2011. The meeting was later rescheduled for June 28, 2011.