#### North Hampton Public Library - Board of Trustees

## Public Meeting Agenda North Hampton Town Hall 231 Atlantic Ave, North Hampton, NH 03862 Wednesday, January 8, 2025 6:30 PM

Chair:	Susan Leonardi	Library Director:	Liz Herold
Treasurer:	Kathleen Kilgore		
Secretary:	Jacqueline Brandt		

1. <u>Meeting called to order by Chair, S. Leonardi at followed by the pledge of allegiance.</u>

#### 2. Administrative

- 2.1 Approval of December meeting minutes
- 2.2 Motion to accept December 11, meeting minutes made by S. Leonardi seconded by K. Kilgore. All approved, motion passes.
- 2.3 Library reports

#### Facilities

- Tri-State Lock will be replacing the lock on the side door. There will be a keypad for coded entry and there is a master physical key (will be getting 5 copies). Work started Tuesday, Jan. 7 and will resume and finish on Friday, January 10
- George and I took the flag down last month after we noticed it was ragged again. I will purchase a new flag to replace but will wait to put up after winter as we previously discussed.

#### **Operations**

- The meeting rooms were used 50 times for drop-in use in December, 33 times for Library programs and 19 times with reservations.
- 12 new patrons signed up for library cards in December
- Total circulation in December (including digital) was 3462.
- The library had 2067 visitors in the month of December and 95 public computer users.
- Most circulated book in December was *James* by Percival Everett.
- The most circulated children's book was *Wolf in the Snow* by Matthew Cordell

#### Financial

- TDBank Operating account ending balance \$ 56,210.26
- TDBank Non-appropriated account ending balance \$ 50,138.28
- M&T Bank account 8667 ending balance \$ 14,168.29
- M&T Bank account 0790 ending balance \$ 58,663.43
- •

#### Staff

• Staff held their holiday party and it was a great success!

## Programs

- 38 people attended the Winter Clothing Swap, with the leftover clothes being donated to the NH Mutual Aid Relief Fund
- 13 people attended the Pontine Theater's presentation A New England Christmas, which was sponsored by the Friends
- 17 people attended our second session of Boxwood Tree making

## **Upcoming Programs**

- Chair Yoga (registration required) begins January 6 (6 sessions, Mondays at 1pm)= free to residents, half of cost is sponsored by the Friends Registration is full
- NH Presidential Primary Longshots on Tuesday, January 16 4pm
- Meteorites and Meteor Astronomy on Tuesday January 21 at 4pm, sponsored by the Friends
- Tuesday, January 28th at 6pm our visiting author series begins with Haley Brown speaking about her book *The Father Figure* 
  - The art exhibit in the program room is tied into this book talk
- Wednesday, January 29th Crafternoon will be Chinese New Year Needle Felting
- Thursday, January 30 6pm: War & Peace: A Conversation about Israel and Palestine sponsored by the Friends of the Library

## **Ongoing Programs**

- Golden Fitness program first and third Thursday At 1pm-
- Wellness Book Club- 1st Monday of each month at 2pm-
- Hooked on Books- meeting fourth Thursday-
- The Genealogy club meets the second Wednesday evening of each month
- Classics book club third Monday afternoon of each month
- Mystery book club meets the second Thursday of the month
- Wednesday crafternoon, last Wednesday of the month drop in crafts

# 2.4 Youth report

Youth Services Report-December 2024

Submitted by: Katy Wuerker, Youth Librarian

As the weather turned colder, the baby and preschool Storytime numbers increased. We already had to close our non-resident/non-card holder registration form for Baby Storytime. Our 1000 Books Before Kindergarten program has paused in terms of new members, but we are continually giving out new sheets and book prizes as the kids progress through the program.

Both the Jewelry Station and the Owl program (Center for Wildlife) went wonderfully. Joe from Rec has reached out for us to provide a 2/22 Winterfest activity, and we will be offering an open Jewelry Station day again that Kai plans to help out with.

Teen attendance has remained low but steady. Having a desk in the Teen Room continues to be well received, and Teen Candy BINGO went well. The attendance was less than last time.

As a slower month while everyone is busy, we decided just to have two book groups this month. I led both the 3rd/4th grade graphic novel book club and the teen graphic novel books club. I had a few kids attend each program with more checking out the books from the front but unable to attend the meeting.

Overall, 159 patrons participated in 21 youth events in December:

Program Age Group	# of Programs	# of Participants
Children's (Babies through 4th grade)	10	43
Teen (5th through 12th grade)	4	7
All Ages Youth Programs	2	11
Other Youth Events	5	98
November Youth Totals	21	159

I look forward to running the MLK Day Book BINGO in January and gearing up for Oscar season programming with Tori.

2.4 Financial report

Liz reported on. the financials. Everything is right on track. Overall 48 percent of the budget is spent thus far.

Motion: K. Kilgore made a motion to accept reports as presented seconded by J. Brandt.

### 3. Old Business

3.1 Library Survey update- Library survey closed.

Summary of Survey Report Liz printed out survey and summary report for Trustees review. Schedule retreat meeting with Deb- 3-hour retreat to be scheduled. 17-21 February availability possible. Liz to follow-up with scheduling.

3.2 Town Report update

S. Leonardi putting finishing touches on the town report. She will acknowledge George, newly hired staff and Liz's 15-year career and her new role as Director. Due next Monday.

### 4. New Business

4.1 Foundation presentation.

Dana Hooper presented the final piece oof the donor wall. Briefly discussed the process of the donor wall and discussed the honoring of the donor who made a substantial donation. Donor had a favorite Rumi quote. Came. Up with how we could beautify the library and still honor the donor. Cindy Burke also helped with the concept. Doris Rice is one of the most iconic artists in North Hampton and. She had a vision of fields and ocean wit the quote below. The placement would be above the fireplace mantle inn the main room. Doris would charge \$1000, and. \$1000 for the calligraphy. Range. \$3500-4500 with a \$5200 cap including the framing of the print. Print can be mobile.

**Motion** made by K. Kilgore to approve the donor recognition project as presented by Dana to encompass a commissioned painting by Doris Rice to complete with the quote. Expenditure not to exceed \$5500. Seconded by J. Brandt. All approved, motion passes.

4.2 Merchandising

Liz Herald presented postcards of a Doris Rice painting of the new library commissioned by Emily and William Creighton. She proposed that the library sell them for \$5 each at a cost of \$4. Profits will go to the non-appropriated funds account. Would go to programing, games and supplies.

5. Friends update

Meeting next week. Tuesday at noon. Moving along with sub committees. Contra dance and scholarship. Amy Chote is the new VP and Kim Glenden.

- 6. Public comment
- 7. Any Other Item that may legally come before the Board
- 8. <u>Next meeting/adjournment.</u> Wednesday, February 12, 2025. Adjourn 7:23pm