**Meeting Minutes**

**North Hampton Public Library - Board of Trustees**

**Public Work Session**

 **North Hampton Public Library**

**239 Atlantic Ave**

**Thursday, May 16, 2024**, **4:00 p.m.-5:25 p.m.**

Chair: Susan Leonardi Secretary: Jacqueline Brandt

Director: Liz Herold Treasurer: Kathleen Kilgore

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1. Call to Order by the Chair

Meeting was called to order by Chair, S. Leonardi at 4:33p.m.

2. Review Strategic Planners

Discussion of strategic planners, qualifications and backgrounds were very similar. The Strategic planners reviewed/interviewed were Ruth Kowal and Deb Hoadley. Their approaches differed somewhat. Deb had very specific, measurable goals, Ruth had more broadbased goals, but they were not measurable. Ruth has done many plans for Massachusetts that required a review every year. Liz thought both were similar experienced and very qualified. Deb offered a few more flexible options and a slightly different approach. Leonardi indicated that Deb designed a plan for five years. J. Brandt mentioned that Deb had more experience with New Hampshire libraries and was family with budgetary constraints. K. Kilgore liked Ruth and the creative approach to strategic planning. Deferred to Liz as she has more contact with the strategic planner. Either would be an excellent choice. Trustees reviewed strategic plans that were created by each strategist. S. Leonardi discussed the goals vs aspirations perspective for each strategist.

K. Kilgore made to hire Deb seconded by S. Leonardi. All in favor, Motion Passes.

Liz to contact Deb draft to go to trustees prior to hiring.

3. Budget Check- In

Kathleen and Liz to meet next week and review budget. Foundation is meeting the first week in June. It was discussed that a trust can be formed, or remaining funds be wrapped up into an endowment. The Foundation members may want to dissolve. Additional signage was discussed as well as the replacement of the wooden supports with granite columns. The strategic plan funding was also discussed. Curbing would also be beneficial as well as additional furniture and a bicycle rack. The account ending in 0790 is down and additional funds will be requested from the foundation in the amount of $50K. S. Leonardi to draft letter of request.

4. Donor Wall Dedication dates

Rumi quote was discussed. The quote is large, and placement warrants more thought than originally planned. Perhaps a vinyl stencil could be used. Calligrapher to do a framed scripted piece. Dates for dedication proposed was Last week in June prior to July 4 weekend. June 24 is a proposed date. 250 donors invited. Light refreshments were suggested. Working with Cindy Burke on the quote.

5. CIP updates

CIP meeting tomorrow. Potential needs for the future were discussed. Perhaps exterior painting in 2030-31. Do we need a generator.

6. Any Other Item that may legally come before the Board

Liz Herald requested an early closure for Monday, June 3rd from 3-5p.m. for a staff meeting. Trustees approved.

The Board reserves the right to take action on any item relative to the prudential administration of the library’s affairs, which circumstances may require.

7. Next meeting/adjournment

Meeting adjourned at 5:25 p.m.