



North Hampton Public Library - Board of Trustees

Public Meeting Meeting Minutes

Town Hall

231 Atlantic Ave, North Hampton, NH 03862

Wednesday, January 10, 2024

6:30 PM

Attendees:

Chair: Susan Leonardi
Treasurer: Jacqueline Brandt
Secretary: Kathleen Kilgore
Director: Liz Herold

1. Call to Order by the Chair

The Chair called the meeting to order at 6:35 pm
All in attendance stand for the Pledge of Allegiance

2. Facilities Report - Presented by George Chauncey, Facilities Manager

There was damage to the front lawn, on the left sided of the driveway. The damage is excessive. We will need to spread loam and reseed. The Library Director does not believe it was during snow removal. She believes it happened after hours and after storm clean up.

Per BPS request, Pentucket Glass came out today to look as the leaking doors and the extensive damage from this last storm. The Board is in agreement along with the Facilities manager that we would like the doors completely replaced.

3. Administrative

3.1 Approval of December Meeting Minutes

Motion: I make a motion we approve the December meeting minutes as presented.

Made: Brandt
Second: Kilgore
Vote: 3-0

3.2 Library Reports

Library use remains steady.

The staff had a holiday party on Friday, December 22, 2023, sitting around the Christmas tree.

Both candidates for the new position decided they did not want to move forward. The Library Director has re-posted the position.

We are right on track regarding the budget spend.

3.3 Youth Reports

The Friends Sponsored a painting program which was well attended.

Motion: I make a motion we approve the Librarians' reports and Treasurer's report as

presented.

Made: Kilgore

Second: Brandt

Vote: 3-0

4. Old Business

4.1 Audio Visual Maintenance

We have received a quote for a maintenance agreement with from Red Thread.

The first step in the process is review the map of the system. Audio Video Experience confirmed they don't have a plan

4.2 Marketing & Programming Librarian Update

The Library Director has re-posted the position.

4.3 NHPLCC Foundation donor wall update

4.4 Signature card updates – TD Bank

Board member Kilgore needs to go into the bank to be added to the signature card.

Kilgore will go to the bank tomorrow.

4.5 Mainely Grass Renewal

The quote from Mainely Grass Renewal quote for the 2024 Season. We have received a

counter quote from Wicked Green which the Board reviewed and discussed.

Motion: I make a motion we approved the quote received from Wicked Green for the

2024 Season. Which includes conventional lawn care, grub maintenance,
soil test, fall limestone application for \$ 988.00. The funding source to be
account ending # 0790.
Made: Kilgore
Second: Brandt
Vote: 3-0

5. New Business

5.1 New Library Director January Celebration

The celebration / open house will be Friday, February 2, 2023, at noon.

5.2 Strategic Planning

The Board agreed by consensus to leave this on the table until such a time we fill the open position.

5.3 Globe Donation

A patron has suggested we purchase a globe for the library. The Library Director will do some research and forward some options for the Board to review
at our next meeting.

6. Friends Update

The Friends have not met this month. So, there is no update.

7. Public Comment

8. Any Other Item that may legally come before the Board.

The Library Director has requested the Board to re-visit the booking of the Program Room for private functions. The Board has requested the Library Director reach out to the town

9. Next meeting/adjournment

The next meeting of the Board will be Wednesday, February 14, 2024
Chair adjourns meeting at 7:45 pm