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**North Hampton Public Library - Board of Trustees**

**Meeting Minutes**

**Notice of Public Meeting**

**At North Hampton North Hampton Public Library**

**237A Atlantic Ave**

**Wednesday, August 24, 2021, at 6:30 pm**

**Attendees:**

Chair: Susan Leonardi

Treasurer: Jacqueline Brandt

Secretary: Kathleen Kilgore

Alternate: Emily Creighton

Library Director: Susan Grant

Assistant Director: Liz Herold

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1. Call to Order by the Chair at 6:32 pm
   1. All in attendance recite the Pledge Allegiance.
2. Project Review

The flagpole was installed today.

The fence is being installed today

The cleaning of the outside of the building is scheduled for the first week of September.

There are 15 zones in the irrigation system. The system has just been reprogrammed to

begin at 1 am and finish by 5 am each day. Up to now the watering has been during the

day. The rain sensor installed had been disabled as to water sufficiently to establish a new

lawn. Mike Castagna has suggested at the last meeting we should upgrade the equipment,

but it has been determined we do not see to do so.

1. Landscaping

As the project nears to an end and to ensure efficiency in addressing items that needs to be resolved the Board by consensus authorizes Jacqui Brant to make decisions and authorize

expenditures, such as last-minute change orders so that the CO can be obtained.

The Board discussed the next steps to be taken with the Landscaping / the next phases or

phases. It was suggested that the Landscaping Committee should meet to review

Terraink’s plan and the Landwright plan and make suggestions on how to proceed and in

what order.

Emily Creighton will reach out to Marl Olsen at Landwright to see what his interest is in

continuing the project and so, how to proceed.

1. The Friends of North Hampton Library

The Friends are scheduled to meet on Tuesday, September 14, 2021.

1. Library Building Advisor Position

George Chauncey has volunteered for the period of one year for the Library’s Building Maintenance Advisor.

Motion: I make a motion we appoint George Chauncey as the Library Building Advisor

for a period of one year.

Made by: Susan Leonardi

Seconded by: Jacqui Brandt

Vote: 3-0

1. Any Other Item that may legally come before the Board
2. Next Meeting / Adjournment

Susan Leonardi, the Chair closes the meeting at 7:56 pm

*Minutes by Recording Secretary: Kathleen Kilgore*

**Approved:**