

**North Hampton Public Library
Board of Trustees
Working Session**

Date: 2019 September 30, 6:00 pm

Location of Session: North Hampton Public Library

Meeting Not Recorded by Video

Attendees:

Chair:	Susan Leonardi
Treasurer:	Jacqueline Brandt
Secretary:	Kathleen Kilgore
Library Director:	Susan Grant
Assistant Library Director:	Liz Herold
Alternate:	Emily Creighton

Guest: Ron Lamarre

Disclaimer – These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Board of Trustee.

The intent of these minutes is to provide a summary of the essential meeting content and not a transcription.

Board of Trustees Working Session

Public Attendance

George Chauncey

1. The meeting was called to order at 6:09 pm by Susan Leonardi

2. CIP Update:

Jackie did not sign the CIP final report after speaking with Counsel, with the concern of the legality of the process and final report. She provided a written statement as to why she did not sign.

3. Expansion / Renovation Presentation Document Review

- Meeting with the Committee & Boards. Draft the request to meet and present.
- Social media campaign for website and Facebook page
- Sessions to present the plan and answer questions leading up to the March vote.
- Feasibility Study still in process, not quite complete – is being compiled.

4. Strategic Plan – set goals and evaluation criteria

No discussion

5. Lavallee Brensinger invoice and survey

- **Motion: I make a motion we approve payment of Lavallee Brensinger Invoice No. 13261 dated September 13, 2019 for \$ 31,250.00**

(this is the last invoice – we are now shovel ready)

Made by: Kathleen M Kilgore

Seconded by: Jacqui Brandt

Vote: 3-0

Wilcox & Barton – Site Surveyors

- **Motion: I make a motion we approve to spend \$ 6,800.00 for a site survey of the property in preparation of construction of the addition / renovation.**

Made by: Kathleen M Kilgore

Seconded by: Susan Leonardi

Vote: 3-0

6. Correspondence

Judy Day email dated 9-26-2019 and 9-27-2019

7. Any other business that legally comes before the Board

Ron Lamarre:

- The Library property is currently be surveyed by Wilscox & Bartonas required for construction.
- Ron is completing the two-sided flier.
- The Library Warrant Article will be a citizen's petition on the ballot.
- The communities Ron is working with now are currently not using the Municipal Bond bank, they are funded project outside of the bond bank.

Susan has reached out to Atty Peter Loughlin, he is preparing to retire. Contacted NHMA, received a response from Natch Greyes, he reviewed all information and documents provided, he defers comment to Town Counsel.

Susan will reach out to Atty General Tom Donovan brief him on the situation, along with sending a copy of Town Counsel's opinion dated August 15, 2019.

Motion: I make a motion that the Chair on behalf of the Board contact Atty General Tom Donovan to discuss Town Counsel's opinion dated August 15, 2019 and the questions concerning (2) potential competing plans being placed on the warrant in March.

Made by: Kathleen M Kilgore

Seconded by: Jacqui Brandt

Vote: 3-0

8. Adjournment at 8:07 pm by Susan Leonardi

Appendix of Additional Documents to Meeting Minutes (for reference):

Agenda

Correspondence from Judy Day

**North Hampton Public Library
Board of Trustees
Working Session Agenda
North Hampton Public Library
Monday, 30 September 2019
6:00 pm**

Chair: Susan Leonardi
Secretary: Kathleen Kilgore
Treasurer: Jacqueline Brandt
Library Director: Susan Grant
Alternate: Emily Creighton

The North Hampton Public Library Board of Trustees will be present at the North Hampton Public Library, Atlantic Avenue, North Hampton NH on Monday, September 26, 2019 beginning at 6:00 pm for a work session.

1. Call to order
2. CIP update
3. Expansion/Renovation Presentation Document Review
4. Strategic Plan – set goals and evaluation criteria
5. Lavallee Brensinger invoice and survey
6. Correspondence
7. Any other business that legally comes before the Board
8. Adjournment

Letter by library (Susan Leonardi) ÷ ÷`* * * * * * * * * * * * * * * * to select board on Mon 23rd.

Judith Day <seasnow@earthlink.net>

Thu 10/02/2019 9:47 AM

To: Susan Leonardi <msialeonardi@gmail.com>

Cc: Kathleen Kilgore <kkilgore@northhampton-nh.gov>; Jacqueline Brandt <brandtdev@comcast.net>

[EXTERNAL SENDER]

Susan L.

Was the letter you signed also signed by the other two Trustees? Would you please send the motion and minutes related to this letter?

I think we differ in our perception of 91-A but I believe this would follow under 91-A. If you cannot answer my question under 91-A you would be required to send a correspondence explaining why you will not be doing so.

Judy Day

9/30/2019

Gmail - Fwd: Letter by library (Susan Leonardi)++'(R)(R)(R)(R)(R)(R)(R)(R)(R)(R)(R)(R) to select board on Mon 23rd.



North Hampton Public Library Trustees <nhtmltrustees@gmail.com>

Fwd: Letter by library (Susan Leonardi)++'(R)(R)(R)(R)(R)(R)(R)(R)(R)(R)(R)(R) to select board on Mon 23rd.

North Hampton Public Library Trustees <nhtmltrustees@gmail.com>

Fri, Sep 27, 2019 at 3:57 AM

To: Judy Day <seasnow@earthlink.net>

Cc: Susan Leonardi <msialeonardi@gmail.com>, Jacqueline Brandt <brandtdev@comcast.net>

Good Morning,

Attached please find the minutes of the BOT meeting as you requested.

Best Regards

Kathleen M Kilgore

[Quoted text hidden]

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 **NHPL 2019 SEP BOT Meeting Minutes - Draft.pdf**
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