

**North Hampton Public Library  
Board of Trustees**

**Regular Meeting  
15 February 2019, 5:30 pm  
New Hampshire Town Hall**

Chair: Jacqueline Brandt  
Secretary: Susan Leonardi  
Treasurer:  
Library Director: Susan Grant  
Alternate: Margaret Delano

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*The intent of these minutes is to provide a summary of the essential meeting content and not a transcription.*

1. Call to order at 5:38pm.
2. Approval of Meeting Minutes. Motion made by Jacqui to approve minutes.  
Seconded by Susan Leonardi.
3. Library Directors Report-
  - a. Library phones had some issues in January, but they were restored by Consolidated.
  - b. Year-end filings have been completed. WW-2's and 1099 sent out. 941, 1096 report and New Hampshire Employment Security reports/filings have been done.
  - c. Library is working on a more reliable newspaper delivery service.
  - d. Statistics for February saw circulation was up 3% from last year at this time and up 17% from last month, yet traffic in the library was down 15% with those checking out library materials remaining steady in number. This means the same number of people checked out more materials in January than in December. Public computer use was up slightly as well, but Museum pass usage was down by half the previous month.
  - e. Overview of upcoming scheduled programs:

The tech fair is now scheduled for National Library Week April 13th. Liz is working on an authors' day/evening for April or May. TBD.

Walking France was postponed to Feb 5<sup>th</sup> with a great turnout and a wonderful program.

Gale Carey walked the Chemin de St. Jacques pilgrimage, a 500 mile trek and shared her experience and some French food with those who attended.

For Black History Month TJ Wheeler performed February 9<sup>th</sup>. He's a Jazz, Blues musician and educator.

March 2<sup>nd</sup> at 11 a.m. we are having a workshop on creating mixed media art with Rebecca Killeen-Brown. \$10 fee and limited to 10 participants.

March 5<sup>th</sup> 6:30 Creativity: The Key to a Healthy Brain with Dr. Don Robin of UNH, a North Hampton resident.

March 19<sup>th</sup> 6:30 pm Birds of the White Mountains with Steve Hale. April 11<sup>th</sup> 6:30 pm Theresa Fersch – *Sunrise in Spain: Finding the Good Life Hiking the Camino de Santiago*. Theresa has written a book and shares her experience walking this 500 mile pilgrimage.

May 9<sup>th</sup> Mike Rogers will do a harmonica workshop for adults and kids. Details to follow. May 14<sup>th</sup> 6:30 pm.

In Our Own Voice – National Alliance on Mental Illness May 23<sup>rd</sup>, 6:30 pm.

NH Humanities program: Stark Decency: New Hampshire's WWII German Prisoner of War Camp.

#### 4. Youth Librarian Report:

- a. Samson Ballet. The artistic director of the BKS Dance Program, Kristen Samson, led preschoolers through a story time ballet class. Kristen read a children's book about young ballet students and then taught basic locomotor skills, musicality, ballet positions, and ballet terminology in a fun, creative way.
- b. Crafty Sat. For a drop-in Saturday event for all ages we raided our supply cabinet and provided craft materials for families to work on and take home. Activities included Fridge Magnet Art, Scratch Art, Yarn Art, African Masks, and messing about with Play-Doh.
- c. The Winnacunnet Teens Library Coop (WTLC) joined 52 other area businesses and organizations to participate in the Winnicunnet High School Career Fair day. We staffed a table with brochures and materials to present information to about 1,000 students about exploring a career in librarianship. We had a fun book- cataloging challenge and took many questions from the students. We received a number of requests for volunteering at our respective libraries, and I have signed up a new teen for the NHPL.
- d. The coop is also continuing with extension activities for the Hawley Library book club group. This month we have an online personality test

set up in the Teen/Study Room for Alexandra Robbins' The Geeks Shall Inherit the Earth.

- e. New displays. The Juvenile area now has a new "Shelf Wiki" project for the next several weeks. Kids may choose their favorite book in the library and add it to the "Shelf Wiki Shelf".
  - f. Teen Activity. This month we honor Valentine's Day with a Sharpie Mug craft for teens. We provide the white mugs and oil-based sharpies and the teens can decorate them. They also can create Valentines for which we provided funny slogans and crafting materials.
  - g. Proposed new Pre-Teen Area. Books are on the move in the J non-fiction area, as we clear off shelf space for crafts, games, and maker activities in what will become the new Pre-Teen Area.
  - h. Opus Scopus Book Club has three sessions for a total of 20 enrollees. I am striving to provide graphic works that do not repeat the ones we already read with some of the children.
  - i. Treasures Report- Donation received from the Hobb's Fund. Below budget. Motion to accept reports made by Susan L. Jacqui seconded.
2. CHAPTER 91-A Access to Governmental Records and Meeting second request. All expenditures transferred from the Foundation. Mr. Miller requested access to checks written to Foundation and checks given to the library from the Foundation. And a detailed.
    - a. These reports were printed and given to Mr. Miller.
  3. Larry Miller's response to Susan Grant's letter to Trustees. Mr. Miller has written a rebuttal letter, this is response to an email that Susan Grant sent to the Library Trustees after it was asked how the staff felt about Mr. Miller's proposal on December 12, 2018:  
[https://townhallstreams.com/stream.php?location\\_id=35&id=20064](https://townhallstreams.com/stream.php?location_id=35&id=20064)
    - a. Mr. Miller said he obtained the email from a concerned North Hampton citizen. Jacqui Brandt asked if Mr. Miller could read the the letter. Mr. Miller's rebuttal letter is attached with the minutes.
  4. Ron Lamarre presented an overview of the tri-fold flyer with a write up of what's been done until today. There is only placeholder information currently but the Trustees will be creating a message together to include the total cost, dollar amount of donated funds. The Informational flyer will be to inform the community. The flyer should be sponsored by a group of citizens. Susan Leonardi requested the size of the rooms. We can also create poster boards and stake the footprint of the new addition around the current building. Motion made to create a mailer and poster by Jacqui. Seconded by Susan Leonardi. Ron will assess furniture and equipment for the budget. In the past, libraries have been able to reuse metal bookshelves and update with new end panels. We will look what we have that needs to be replaced and what can be saved after the vote passes.
  5. Susan Leonardi stated that we must continue marketing the plan; winter fest, weekly letters to paper, community newsletters, NHS, and make a list of the

committees and boards to reach out to in the near future. We should look to improve communication with the Town.

6. Foundation MOU. Set dates to meet with Foundation and Friends about fundraising. Review, final revision. Motion made by Jacqui for final review, track changes to Kelly. Seconded by Susan. We will look to meet after the second week of March. Jacqui will be attending the upcoming Friends meeting and determine what are some of the best times to meet as a group.
7. Jacqui Brandt announced the resignation of Judy Day. Judy Day resigned for personal reasons. Jacqui and Susan Leonardi thanked Judy for her participation and service to the library and Board of Trustees.
8. The Trustees announced Candidates night March 6<sup>th</sup> at Town Hall and encourages everyone to come visit and question the Library Trustee candidates.
9. Public Comment.
  - a. Cynthia Swank announced that the Friends will have another library Community Oven fundraising night event on Monday, March 4<sup>th</sup> 5 to 9pm. The Community Oven will give a portion of all food purchases sold to the library. Three raffles will be at community oven. Two raffles will be in the library tomorrow in time for Winterfest and the Magic show sponsored by the Friends. Raffle tickets to the Boston Red Sox and Margaret Delano has generously donated gift certificates – haircut, color and there will be a 50/50 community event. Cynthia also spoke to Judy Day's community involvement and commitment to the town and library. She also noted that when the Town Campus Plan was proposed, the Friends felt that such a small group could not raise for a capital campaign, but individual Friends names were printed on the Foundation's fundraising booklets.
  - b. Jane Bosch inquired about the meeting with the Foundation. Jacqui stated that we still need to schedule it.
10. Adjournment. Meeting adjourned at 6:52pm.