## **Inclement Weather Policy**

The North Hampton Public Library may be closed when inclement weather creates hazardous road conditions and/or the public parking area is unsafe for patrons to use.

The decision to close the Library will be made by the Library Director, based on weather reports, school closing announcements and other pertinent information. The Director will notify all staff members scheduled to work, as well as the Chairman of the Board of Trustees.

Part-time staff members will be paid for their regular hours for any time the Library is closed due to inclement weather. A sign indicating the duration of the closure, if known, will be placed on the Library's front door, and notification of the closure sent to local television or radio stations for public service broadcast.

Approved by the Board of Trustees May, 2001, March 2004