

# **The Friends of the North Hampton Public Library**

Wednesday, November 28, 2018

North Hampton Public Library

Presiding Officer Cynthia Swank called the meeting to order at 9:30 a.m. In attendance were Donna Etela, Vicki Jones, Hope Miller, Nancy Monaghan, and Lisa Peck. Also attending was Liz Herold from the Library.

The Treasurer's report was approved, and Treasurer Lisa Peck noted that \$3800 had come in from the annual appeal in November, an amount not reflected in the figures reported through October as presented. The minutes of the October 17 meeting were also approved.

## **Funding for Library programs**

Cynthia asked how The Friends can/should be acknowledged during programs it pays for. Suggestions were to have it announced at the beginning of each program, have a sign at the program that it was paid by The Friends, and/or having someone at the event from The Friends to say a few words. Liz reviewed programs upcoming in January and February, and it was agreed The Friends will co-sponsor the February 9 program for Black History Month (\$150 for the speaker, shared with the Granite State Society), and will contribute up to \$100 for refreshments for the February 16 Tech Fair.

## **Annual appeal**

Cynthia suggested, and all agreed that we should post a list of people in whose memories contributions were made. There will be no dollar amount mentioned, nor will the names of the contributors be posted, simply the names of the in memoriam people.

## **Holiday raffle**

Cynthia expressed concern that not many raffle tickets have been sold (156, which translates to about \$160). It was agreed not to extend the raffle because people may have entered in hopes of having the raffle items for Christmas presents.

## **PAL meeting**

Cynthia and Liz did not attend the November PAL meeting because The Friends did not make it on the full agenda. They will go to the next meeting instead on December 20.

## **Polar Express**

Youth Services Librarian Connie Margowsky had made a proposal and it was agreed we would contribute up to \$100 for refreshments at the Polar Express event December 18. Jane Boesch and Cynthia have volunteered to help with decorations.

## **File cabinet offer**

Librarian Susan Grant has offered to contribute to The Friends the four-drawer vertical file now at the back of the workroom if the Historical Society will take the materials now being stored inside. HS President Vicki Jones agreed, and the file will replace The

Friends' current two-drawer file that's difficult to access and use near the front of the workroom.

### **Bank signatories**

Cynthia went to the bank to get signatures changed, and she distributed forms that need to be completed and signed by officers.

### **Community newsletter**

Nancy reported the first email went out yesterday (November 27) and stories for the winter newsletter are due January 24. Cynthia noted The Friends article can cover the annual appeal, raffle(s), and the upcoming event at the Community Oven (see below).

### **Community Oven**

Cynthia visited Community Oven and of the dates proposed, it was decided we should have our event March 4 or March 18, and Cynthia will finalize. We won't do the silent auction this year because it was labor intensive, and the raffle and the 50/50 are more productive.

The meeting was adjourned at 10:35. There will be no meeting in December. **The next meeting is Wednesday, January 16, 2019 at 9:30 a.m.**

**Minutes prepared 11/28/18  
by Nancy Monaghan**