

# **The Friends of the North Hampton Public Library**

Wednesday, November 15, 2017

North Hampton Public Library

Presiding Officer Cynthia Swank called the meeting to order at 9:32 a.m. In attendance were Jane Boesch, Vicki Jones, Hope Miller, Nancy Monaghan and Jane Robie. Also attending was Susan Grant, Librarian.

**Treasurer's Report:** Cynthia reported that Treasurer Lisa Peck had been called away and was unable to attend. She had earlier submitted the Treasurer's report by email to everyone. Cynthia said the first batch of early returns from the annual appeal had yielded \$1,555 in contributions. Cynthia also reported there appears to have been an error by the Post Office in charging for the last mailing of the newsletter. They had charged \$176 but in the past the cost had been in the \$300 to \$400 range. Interim Town Administrator Michael Tully has noticed the discrepancy and inquired about it. On a motion by Jane Boesch, the Treasurer's report was approved.

**Minutes:** Ms. Monaghan said Lisa had sent in a proposed change to the October 18 minutes to clarify what she had reported at the last meeting regarding the shift in income in 2017 over 2016 and the fact that we have less money than usual. On a motion by Cynthia the minutes were approved with the amendment.

**Election:** Cynthia reported she is willing to fill the VP/President Elect spot since no one else has come forward. The current duties she and Hope share will remain as they currently are with different titles, and Hope will attend the meetings of the Library Trustees. Cynthia said hopefully someone else will come forward in the next year to take the VP/President Elect seat. All agreed.

**Craig Room Makeover:** Nancy reported the corrected plaques were delivered to Ms. Grant, who will call John Hubbard at the DPW to see if one of his people can put them up. (They were installed Thursday, November 16.) Susan explained the cabinet cost more than anticipated because there were some changes along the way and she did not ask for an updated estimate. While Mr. Johnson did give a 15% discount, the cost overrun means an extra \$860 each from The Friends and the Library. Nancy made a motion to approve paying half the overage because the cabinet is a centerpiece of the Craig Room and since we were responsible for the makeover, it should be paid by us. She suggested that perhaps Susan would consider asking for less money this coming year for programs to make up the difference. Motion approved.

**Community Newsletter:** Susan reported the next edition will be published February 22, and that dates for all editions in 2018 are set. Nancy reported she had spoken with the school and they will come back in with contributed articles. Questions arose about whether the lesser cost of the postage for the last edition was due to the difference between mailing it flat versus folding it as it used to be done. Nancy volunteered to review this with the Post Office and report back.

**Annual Appeal:** More than 40 contributions were received right away after the mailing went out, and all thank you letters have been done. Hope said she had ordered more Friends stationery from Jeff Hillier.

**Notecards:** Some of the Doris Rice notecards are out on display and ready for sale and the rest will be packaged shortly. The old cards with the wrong artist credit are destroyed.

**Friends Scrapbook:** Cynthia said Andrea Vibbert will make the scrapbook from the old material that had been stored in the cabinet. She will be working on the scrapbook in the Town Offices conference room when the Curators Working Group meets there on Thursday afternoons.

**Library Events:** Susan reported the carolers from the school will be at the Library December 19 at 1:30, the Polar Express is December 14, and there is a Learn to Draw workshop December 4.

**Social Secretary:** Cynthia asked if anyone wanted to take up Lisa's idea of having a social secretary, and there were no volunteers.

**Amazon Smile:** Ms. Jones reported when she tried to select The Friends for a contribution on Amazon Smile, she chose the wrong button and got the Library Foundation. There was discussion about possible confusion. Susan said Kelly Parrot had sent an email that the Foundation doesn't want to compete with the Friends, and Nancy asked Susan if she would speak with Kelly to find out if the Foundation will cancel their Amazon Smile account to avoid confusion.

**Library Picks;** Susan invited anyone who's interested (a few were) to add a "Friends' Picks" section to the Library Staff and Library Trustees' listing. She said anyone interested should just submit information to her by email at [circdesk@nhpl.org](mailto:circdesk@nhpl.org) along with one or two sentences explaining the reason for the pick.

**NH Deeds Subscriptions:** Cynthia said that once the list of historical houses is out, there will likely be public interest in researching the deed history of various places. She said the Historical Society has looked into providing service that will allow citizens to review and print deeds without having to go to Brentwood. She asked if the Friends might be interested in doing so as well with Library computers. Much discussion ensued about logistics difficulties, and it was decided the Historical Society will proceed and determine interest and we can revisit this issue at a later date.

**Secretary of State Filing:** Hope reported the Secretary of State had sent a letter stating The Friends' annual report and \$75 fee had not been filed for 2015. Lisa had sent the form to then President Kathy Kilgore but found no record of any check being written. Hope said she did not remember that time but that perhaps it had been lost in the mail. She will coordinate with Lisa to get it filed. Nancy asked if the 2016 form had been filed, and Hope said she will ask Lisa.

**Next Meeting:** Cynthia said we normally skip the December meeting but perhaps there should be a meeting to discuss how we will proceed next year and how much money we will make available . Lisa has asked for a meeting in December because she will be gone after the holidays. Cynthia will check Lisa's availability for the first week in December and whoever can come can come.

The meeting was adjourned at 10:40. **Next meeting: TBA.**

**Minutes prepared November 19, 2017  
by Nancy Monaghan**