

The Friends of the North Hampton Public Library

Wednesday, August 16, 2017

North Hampton Public Library

President Cynthia Swank called the meeting to order at 9:19 a.m. In attendance were Jane Boesch, Donna Etela, Vicki Jones, Hope Miller, Nancy Monaghan, and Lisa Peck. Also attending was Board of Trustees Chair Judy Day and Librarian Susan Grant.

Treasurer Lisa Peck reported there were some hefty payouts in July for museum passes since we now reimburse the Library once a year, and for events. The treasurer's report was approved unanimously, as were the minutes of the July 19, 2017 meeting.

Craig Room Makeover

Judy Day reported that Larry Miller is still trying to run down the electrician who's supposed to fix the cap on the offending electrical outlet in the floor. Steve Portrie has agreed to fix the floor once the electrical work is done. Ms. Swank suggested that Susan Grant call John Hubbard, North Hampton Director of Public Works, to see if any of his people have the expertise to do the job. Ms. Grant reported the cabinet is almost finished and should be delivered shortly. She said the ceiling work will be done between September 14 and 25, during which time the library will be closed. The lights selected are the brightest available and can be dimmed.

Volunteer Coffee Event

Because this event had originally been scheduled for September 27, and because that's just one day after the ceiling work is scheduled for completion, it was decided to move the event to October 2, 4 or 5. Ms. Grant will check with the volunteers to see which day best fits their schedule. Jane Boesch and Vicki Jones volunteered to get the refreshments, and it was decided we should plan for 20-30 people.

The Friends normal meeting the third Wednesday of the month will still be held, but in a different location to be announced.

Newsletter

Nancy Monaghan passed out copies of a draft prototype of the new info pages. They include a Guide to Services (which building to go to on the Town Campus for which services), Key Information on Town Websites, Resident Services available from the Fire and Police departments, and Tips for New Residents. She said these pages were designed to run as partial pages or one page or two pages together, depending on the space available. Everyone reviewed the pages and offered good suggestions, which will be incorporated in the next draft. Ms. Monaghan said she will have them ready for the October edition.

A few editorial issues were discussed, and Ms. Monaghan suggested we might want to institute an editorial policy, since none exists. The consensus of the group was that we should consider a policy if some problem arises in the future.

Annual Appeal

Several changes to last year's brochure were suggested and will be incorporated in the new version. All agreed the brochure should go out in October to catch seasonal residents before they leave for the winter, and to give time for people who want to do charitable giving before the end of the year.

Library Events

Ms. Grant reported upcoming events: Benedict Arnold September 7 sponsored by the Historical Society and the Seacoast Academy of Music October 20 at Centennial Hall.

During the library closure in September for the ceiling work, Library staff will have large carts of books available to patrons at Town Hall. Signs will be posted on the Library and Town Hall, and Ms. Grant said Stratham has agreed to allow North Hampton Library patrons to check out books from their facility during the closer. The book deposit bin will remain at the Library and will be cleaned out every day.

October Election of Officers

Ms. Swank asked people to think about who would be interested in becoming Vice President since VP Hope Miller will move to President for the next year.

Signage

Ms. Day said she had spoken to Town Administrator Paul Apple about the town complex signage, and he said he is working on upgrading it.

The meeting was adjourned at 10:42. **The next meeting will be Wednesday, September 20, 2017 at 9:15 a.m., location TBA.**

**Minutes prepared 8/19/17
by Nancy Monaghan**