

The Friends of the North Hampton Public Library

Wednesday, March 22 , 2017

Town Clerk's Office Conference Room

President Cynthia Swank called the meeting to order at 9:17 a.m. In attendance were Jane Boesch, Donna Etela, Vicki Jones, Hope Miller, Nancy Monaghan, and Jane Robie. Also attending were Jacquie Brandt, Library Trustee; Judy Day, Library Trustee; Susan Grant, Librarian.

Ms. Swank reviewed the Treasurer's Report, noting that a good portion of the income for the month was the donation by Judy Day and Larry Miller to pay for the new flooring in the Craig Room. The report was approved on a motion by Vicki Jones, seconded by Donna Etela.

Ms. Swank presented the minutes of the February 15, 2017 meeting, which were approved on a motion by Vicki Jones, seconded by Jane Boesch.

Town Administrator Paul Apple arrived at 9:25 and said the Select Board would like to meet in a nonpublic session with the Library Trustees on April 10. The time was set at 5:30, and during the meeting Susan Grant texted Trustee Susan Leonardi who said she would be able to attend at that time.

Fundraising – Notecards

Nancy Monaghan reported the 700 notecards have been printed and are in the Friends' cabinet in the New Hampshire Room. She said she is getting two different size plastic bags from the supply company to see which one will best fit the packaging, and she suggested once the bags are available that we have a stuffing party to put all the packs together. There was consensus that five cards per pack, selling for \$5 per pack, would be appropriate. We should be able to make about \$.50 on each card.

Craig Room Makeover

Ms. Monaghan reported the new floor is installed, and the painter was just finishing up. New paint has been applied to the folding doors, both sides, to the two doors and frames inside the room (furnace room and exit door) and to the large blue cabinet that houses the children's activity supplies. She said the blackout shades would be installed on Thursday, March 23, to replace the cabbage rose drapes. The wall plates recognizing Roberta Craig as well as The Friends and Judy Day and Larry Miller for funding the room makeover are done,, and Ms. Swank showed them to the group.

Ms. Grant reported she had received an estimate for a new cabinet under the TV to hold all the unsightly AV equipment (\$2650) and to mount the TV and sound bar and complete the cabling (\$800). The group expressed concern about the high cost for both items. Ms. Day said she could get another estimate for the TV mounting and cabling, and Ms. Monaghan and Ms. Grant will look for different, less expensive cabinets, both to be presented at the April meeting. Ms. Etela suggested the cabinet not be mounted to the wall and instead be movable so it can go elsewhere if needed. She also cautioned that we

should be concerned about the quality of the interior of the cabinet, making sure it is well put together to hold the equipment and not come loose under the weight or movement of the equipment.

Pay Pal

Ms. Swank reported that final details are still pending.

Used Book Sale Carts

Ms. Boesch and Jane Robie have volunteered to help with the book sale issues. Ms. Boesch asked Ms. Grant whether the primary purpose of the book sale is weeding out or making money. Ms. Grant reported the main goal is weeding out, as the revenue is less than \$500 a year. She said one cart needs to be boxed up and then she will call the company that picks up the books. Hope Miller volunteered to find out who does the book removal at the Hampton Library and will give the name to Ms. Grant.

Discussion of books in the POD ensued, with Ms. Swank saying it's the worst place for books as it's not climate controlled and can promote mildew.

Summer Reading Program

Ms. Swank had prepared a spread sheet of the Friends' financial support of the Summer Reading program from 2012 through 2016, and it was included in the packet for attendees. Ms. Jones asked that Ms. Grant supply more complete information about all the activities for summer reading so The Friends can decide whether to sponsor a specific activity or just give a flat fee. Ms. Monaghan asked about the strategy of spending so much money on the Museum passes. It was the consensus that these passes are really important to people, especially those with children who might not otherwise be able to afford them. Ms. Swank asked Ms. Grant to supply yearly usage numbers from 2012 to date, and she said she'll ask Treasurer Lisa Peck to produce a chart showing the expenditures for the same period on those passes. Ms. Grant said some passes don't get used a lot. She also said some libraries reimburse patrons for their passes rather than buying an expensive one that may not be used, although she does not support that approach.

Town 275th Anniversary

Ms. Swank suggested the library could fit into this historic moment by spotlighting the three buildings on the Town Campus with library history. She said Town Hall was the first library, the 19th Century version. The Stone Building was the second library, in the early and mid-20th Century, and the current Library has now served from 1973 into the 21st Century, and it's unknown how long the building will be used. There were suggestions to have architectural drawings of a new 21st Century library on display in the Craig Room, and to have visitors write on the new chalkboard surfaces what they would like to see in a new library. All agreed this is a great way to get public involvement and input.

Ms. Grant said she would like to invite people to come see the new Craig Room during Library week, April 14, and everyone agreed that should not be done unless the cabling is finished and the AV equipment stored in a new cabinet. Ms. Miller reported The Friends have always done something for the staff for Library Week, giving them a thank you basket of fruit or other snacks. Ms. Boesch volunteered to take care of it this year.

Ms. Swank reported the library is looking for someone who can act as a facilitator for a knitting and crocheting group that will meet twice a month or weekly, depending on interest. Ms. Boesch provided three names of avid crafters who might be willing to help: Gail Hiltunen, Pam McDill and Joanne O'Conner. She suggested starting with Ms. Hiltunen, and Ms. Grant will make contact.

The meeting was adjourned at 10:32. **Next meeting is Wednesday, April 19 at 9:15 at the Library.**

**Minutes prepared by
Nancy Monaghan 3/24/17**