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**NHPL LANDSCAPING ADVISORY COMMITTEE**

**January 19, 2023 4PM**

Committee Members: John Bottomley, Lisa Cote, Dana Hooper, Audrey Prior

Chair: Emily Creighton; Trustee Rep Kathleen Kilgore; Maintenance Mgr. George Chauncey

**Meeting came to order at 4:10pm**

Members present: John Bottomley, Lisa Cote, Audrey Prior, Emily Creighton

1. Approval of Meeting Minutes:

September 21, 2022 – Approval Motion made by Ms. Prior; second by Mr. Bottomley; unanimous

October 19, 2022 – Approval Motion made by Ms. Cote; second by Ms. Prior; unanimous

1. Committee reviewed landscaping items to present at the Trustee’s Workshop.
Agenda items are attached to these minutes and also includes the status of each open item decided during the workshop.
2. Meeting adjourned at 4:40PM

Minutes prepared by Emily Creighton

**NHPL LANDSCAPING ADVISORY COMMITTEE**

**Trustee Workshop Agenda Items**

**January 19, 2023**

***I. Phase 1 – Assess Monitor and Maintain***

 A. **Irrigation –** Spring system check of each zone, Fall/Winter maintenance

 B. **Yew Hedges** (left side of terrace) – Fertilize, water, trim, possible replacement in 2 years

 C. **Boxwoods** (front and right side of building) – Replace 3 at $200 each, fertilize, water, trim

 **Status: Approved** by Trustees; replacement contingent on their recovery status

 D. **Trees** **bordering** **Atlantic** **Ave (east and north end)** – Spring cleanup of these two corners

 E. **Rain** **Garden** **and** **Plantings** – Spring and Fall Maintenance

 F. **Japanese** **Maple** **in** **Circle** – Fertilize, water

G. **Utility Equipment Structure along** **Alden** **Road**

Plant five closely staggered Arborvitae for screening ($8-900 per tree)

 Trash Bin will be enclosed with a three sided fence

**Status: Approved;** Trustees awaiting contract from Mark Olson. This Spring the Trustees will have a three sided fence placed around the trash bin to screen it from the neighborhood.

***II. Phase 2 - Spring Items***

1. **Conifer** **Christmas** **Tree** - dwarf Balsam 10-14ft

**Status**: Trustees will discuss with Mike Tully, Town Administrator - a Town Campus Project

1. **Landscape** **Maintenance** **Professional** - $2K yearly

**Status:** Trustees are researching companies for Spring, Fall/Winter maintenance contract

1. **Raised** **Planters** (planting and maintenance)

**Audrey Prior** – Planter Research, cost, coordination with Children’s Librarian

**Status**: Trustees are discussing with Library Director and Staff; will review Audrey’s research;

They will then decide on feasibility for this year.

1. **Mahoney** **Portrait** **Sculpture** – Summer installation (late July)

**Sean Mahoney, Erik Durant, Mark Olson** – Bench sculpture

 18”x18”x54” Height of sculpture 49”, Oval Base: 5’x10”

**Status:** Trustees await further specifics of the base medium and installation details.

 Trustees approval is necessary before installation begins

**III. Other Items:**

1. **Retractable Awning** connected to building, terrace area

**Status:** Trustees agreed that current table umbrellas will provide sufficient shade

1. **Stone Wall** – Repair?

**Status**: Stone Wall’s responsibility belongs to the Heritage Commission