**North Hampton Public Library**

**Board of Trustees**

**Monthly Meeting**

**Date: June 5, 2019, 6:30 pm**

**Location of Session: Town Hall**

**Meeting Recorded by Channel 22**

**Attendees:**

Chair: Susan Leonardi

Treasurer: Jacqueline Brandt

Secretary: Kathleen Kilgore

Library Director: Susan Grant

Alternate: Open Position

*Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Board of Trustee.*

*The intent of these minutes is to provide a summary of the essential meeting content and not a transcription.*

*A recording of the meeting can be found at: http://www.townhallstreams.com/towns/north\_hampton\_nh, and a DVD recording is available at the North Hampton Town Administrative Offices, 233 Atlantic Avenue, North Hampton, New Hampshire 03862.*

Board of Trustees Monthly Board Meeting

1. **Administrative**
   1. **Call to Order**

The meeting was called to order by Susan Leonardi at 6:42 pm.

* 1. **Approval of Meeting Minutes:**

**Work Session Minutes – May 23, 2019**.

**May Regular Meeting of BOT Minutes – May 8, 2019**

***Motion*** *to accept both sets of minutes made by Jacqui Brandt. Seconded by Susan Leonardi*

*Vote: 3-0.*

1. **Old Business**
   1. **Review of contract with Lavelle Brensinger**

Discussion of the contract submitted by Lavelle Brensinger addition renovation of the

Library dated April 15, 2019.

***Motion*** *Sign the contract with Lavalle Brensiger to proceed with the addition / renovation of the*

*Library made by Jacqui Brandt. Seconded by Kathleen Kilgore.* ***Vote****: 3-0*

***Action Item****: Each of the Trustees needs to sign contract & we need to return signed contract*

*to Ron*

* 1. Discussed the first listening session should be with the Foundation and Friends group in June

with Ron. We anticipate they would have a lot of questions which would provide a good basis to

work from with the future listening session with the public, committee, boards and civic groups.

Jacqui is attending the first CIP meeting on this Friday. We will know when we will be presenting

to CIP.

We discussed maybe having a community listening session during Old Home Day or minimally

getting out invitations to a future listening session on the addition renovation.

* 1. Jacqui finalized the renewal of the CD at People’s United, obtain an interest rate of 1.85%.
  2. Traffic Signs – John Hubbard is reaching out to NHDOT on obtaining these signs and getting

them installed. Kathy has not heard back on the status of this but will follow up with John

Hubbard.

Foundation Update – Foundation is interested in Kathleen and Jacqui joining the Fundraising

Committee. Both Kathleen and Jacqui agreed to join. Susan and the Foundation discussed

working on the message and coordinate with the Foundation’s case of support, so the message

is consistent as we communicate with he community.

1. **New Business**
   1. **NHLTA Annual Meeting held on May 29, 2019, Doubletree-Hilton, Manchester, NH**

Susan and Susan participated in active learning session on Advocacy Session.

This exercise could be used in helping us developing our strategic plan and

a way to connect our community boards and committees. These would be One on One speaking sessions with a board and committee member to ask (2) questions:

What are the big issues that your community is facing in the next 18 – 24 months?

Who is one of the most non-elected person influential in your community?

“It’s not the community’s responsibility to make the Library to great. It’s the Library’s responsibility to make the community great”. These sessions are not for us to speak about the library. These sessions are to get these contact thoughts on our community.

**Action Item**: We each should pick board and committees from the list to schedule

A speaking session.

Librarian Report – please see report attached report

Youth Librarian Report– please see attached report

1. **Public Comment**

No Public Comments

1. **Correspondence**

No correspondence

**Motion made to go into Non-Public**

***Motion*** *made to enter properly posted Non-Public session made by Kathleen Kilgore,*

*Seconded by Susan Leonardi.* ***Vote****: 2-0*

1. **Adjournment**

The meeting was adjourned by Susan Leonardi at 7:38 pm

**Appendix of Additional Documents to Meeting Minutes (for reference):**

Librarian Report

Youth Librarian Report