**North Hampton Public Library**

**Board of Trustees**

**Working Session**

**Date: 23 May 2019, 6:00 pm**

**Location of Session: North Hampton Public Library**

**Meeting Not Recorded**

**Attendees:**

Chair: Susan Leonardi

Treasurer: Jacqueline Brandt

Secretary: Kathleen Kilgore

Library Director: Susan Grant

Guess Speakers: Ron Lamarre, Lavallee Brensigner

 Keith McBey, Bonnett, Page & Stone

*Disclaimer –These minutes are prepared by the Recording Secretary within five (5) business days as required by NH RSA 91-A:2, II. They will not be finalized until approved by majority vote of the Board of Trustee.*

*The intent of these minutes is to provide a summary of the essential meeting content and not a transcription.*

Board of Trustees Working Session

1. Call to order

 The meeting was called to order at 6:10 pm by Susan Leonardi.

1. Old Business
	1. Contract with Lavallee Brensinger
2. New Business
	1. Review library expansion/renovation plan, initial timeline and current cost

Estimates

Ron has met with Susan and staff. He reviewed the revisions made to the

existing plans.

We reviewed the size of the spaces.

Brief discussion on parking, dedicated and shared parking spaces.

Discussed energy efficiency of the new building.

Discussed expanding the septic and managing stormwater management.

Discussion of

* Department of Transportation and DES permits
* Logistics plan
* Sight survey
* Discussion on construction timeline.
* Discussion of Clerk of the Works.
* Discussion of bond on March Ballot.
* Brief update on the Foundation and Fundraiser
	1. Discussion of renewal of expiring CD. Jacqui will contact the bank

to negotiate the interest rate on renewing the CD.

* 1. Review of proposed changes to contract with Lavallee Brensinger and

live edits of the contract with Ron. Ron will finalize a copy of revised

contract for signature and execution by Board at it’s next board meeting.

1. Next Library Board of Trustees meeting date, Wednesday, June 5, 2019

at 6:30 pm at Town Hall. Susan Leonardi to contact Jan to arrange logistics of the meeting.

1. Adjournment

 The meeting was adjourned to order at 8:09 pm by Susan Leonardi