

JAMES MAGGIORE, CHAIR  
LARRY MILLER, MEMBER  
JAMES SUNUNU, VICE CHAIR



MUNICIPAL OFFICES  
233 ATLANTIC AVENUE  
NORTH HAMPTON, NH 03862  
TEL: (603) 964-8087  
FAX: (603) 964-1514

October 27, 2020

[Delivered by email]

Town of North Hampton  
Select Board  
233 Atlantic Avenue  
North Hampton, NH 03862

North Hampton Public Library Board of Trustees  
237A Atlantic Avenue  
North Hampton, NH 03862

**Re: North Hampton public library driveway revision**

Dear Trustees,

Thank you for meeting with the select board at the October 15 regular meeting to discuss the proposed new public library driveway revision from the October 2 letter from the Department of Transportation (see enclosed).

Given the lack of substantive information provided by the Department of Transportation to the trustees, select board, or town administration about the revision to the driveway, the select board intends to use this letter to summarize the discussion from the October 15 meeting and disseminate that information to all relevant parties that may be affected said revision.

The Town would like additional information on the following aspects of the revision:

**The October 2 letter from the NH DOT does not indicate the responsible party for this revision and thus which party shall pay for the revision. What is the cost for the revision and which party is responsible for the cost?** The construction project on Map 7, Lot 138 is constrained by the specific financial limits of warrant article #9 from the 2020 official town ballot. Warrant article #9 authorizing construction of the library on Map 7, lot 138 did not contain any provision for construction on town-owned land at Map 7, lot 145 and therefore no funds are available to the Town of North Hampton for a driveway revision.

Under NH RSA 674:44-b, I (d) *Power*, a heritage commission shall have the authority to advise upon request local agencies and other local boards in the review of requests on matters affecting or potentially affecting cultural and historic resources. The North Hampton heritage commission has the following concerns about the driveway revision:

**How will the NHDOT and its construction agents preserve the stone wall bordering Map 7, Lot 145 and Map 7, Lot 138? NH RSA 472:6, II(a) - *removing or altering boundary markers*, requires mutual agreement between all landowners whose property lines are affected by moving of the boundary.** Town of North Hampton Heritage commission is willing to discuss replacement of the stone wall on the Map 7, Lot 145.

**How will the NHDOT and its construction agents preserve the monuments listed on the National Register on Map 7, Lot 138 that may be affected by disturbance of the land on that property?**

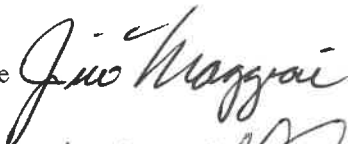


**How will the NHDOT and its construction agents ensure no disturbance from this project to the Town clerk's building (known locally as the Stone Building) which is listed on the National Registry of Historic Places?**

**The Town would like to include the town clerk in discussions about any reconfiguring of traffic flow and pedestrian movement at the town clerk's building subsequent to the proposed driveway revision.**

**Has the NHDOT consulted with the Town of North Hampton police department and fire/rescue department about any specific safety concerns with a new driveway revision?** The Town understands that municipal construction does not require routine planning and zoning review which would ordinarily contain input from the fire department.

**Has the NHDOT consulted with the Town of North Hampton highway department about any specific issues regarding snow plowing and storage with this revision, and any other issues?**

Respectfully.

Jim Maggiore   
Larry Miller   
James Sununu 

CC: Michael Tully, Town Administrator Town of North Hampton  
Susan Grant, Director North Hampton Public Library  
Ron Lamar, Lavallee Bresinger Architects  
Barrett Ryan, BPS Corp  
Roger L. Appleton, Assistant District 6 Engineer, NHDOT  
Susan Buchanan, Town Clerk Town of North Hampton  
John Hubbard, Director of Public Works Town of North Hampton  
Chief Katherine Mone, Police Department Town of North Hampton  
Chief Jason Lajoie, Fire/Rescue Department Town of North Hampton  
Donna Etela, Chair heritage commission Town of North Hampton

Enclosures



*Victoria F. Sheehan*  
*Commissioner*

**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



*William Cass, P.E.*  
*Assistant Commissioner*

October 2, 2020

Ms. Erin R. Lambert, P.E.  
Wilcox & Barton, Inc.  
#1B Commons Drive, Unit 12B  
Londonderry, NH 03053

**Subject: North Hampton, NH 111, 239 Atlantic Ave, New Library, Tax Map 7, Lot 138  
Driveway Permit Application**

Dear Ms. Lambert:

On July 20, 2020, NHDOT District 6 received a driveway permit application and plans for the subject site that proposed to use the existing driveway on the abutting lot (Map 7, Lot 145) for the new library's access. Since that time, discussions and site visits have determined the driveway for the new library shall be located on the abutting lot, but at a new location approximately 50 feet west of the current driveway in order to meet NHDOT sight line requirements. The current western driveway on Map 7, Lot 145 is to be closed. The approved relocated driveway was depicted on plan titled "Grading & Drainage Plan" that was sent to NHDOT on September 17, 2020.

NHDOT has reviewed this application and determined that additional information is needed, as outlined below:

- 1) The full project plan set as originally submitted shall be updated to reflect the new driveway location and grading. All plans showing the site shall have the limits adjusted to show the relocated driveway on lot 145.
- 2) A driveway profile starting at the centerline on NH 111 into the property needs to be prepared at a scale of 1 in. = 20 ft. (H) and 1 in. = 4 ft. (V) with the distance in feet and slope in percent at each break in grade. The drive profile shall slope away from the NH 111 @ 5% for a distance to create a swale that matches the proposed NH111 ditch line to maintain existing drainage.
- 3) The proposed regrading of the ditch line in front of the new library needs to be revised to ensure the 400' all season sight line is clear. The current plans show the 2 foot offset interfering with the sight line. All plans need to reflect the revised grading in this location.
- 4) Turning templates for the 4 standard movements for the largest vehicle expected to the use the new driveway is needed. Pavement markings on NH 111 and the driveway are to be shown on the turn template plans.
- 5) Pavement markings on the proposed driveway are to be as per NHDOT detail PM-9.
- 6) Proposed landscaping shall be shown on the sight line plan to ensure the landscaping will not interfere with the sight line.

Ms. Erin R. Lambert

October 2, 2020

page 2

- 7) A drainage report for the project shall be submitted for review. There shall be no increase in runoff to NHDOT structures.
- 8) Any utility work in the NH 111 right-of-way, including the new natural gas service, will require a separate NHDOT Excavation Permit.
- 9) An access easement in favor of Map 7, Lot 138 over Map 7 lot 145 needs to be prepared and submitted for review.

If you have any questions on this letter, please contact this office at 603-868-1133.

Sincerely,

A handwritten signature in blue ink, appearing to read "Roger L. Appleton", written over a horizontal line.

Roger L. Appleton, P.E.  
Assistant District 6 Engineer

cc: Town of North Hampton