



BONNETTE, PAGE & STONE CORPORATION
91 BISSON AVENUE, LACONIA, NH 03246
TEL: 603. 524. 3411 FAX: 603. 524. 4641

"Progress on Purpose"

Construction Management ♦ Design/Build Services

Susan Leonardi, Library Trustee
North Hampton Public Library and Cultural Center
237A Atlantic Avenue
North Hampton, New Hampshire 03862

April 14, 2020

Re: **Bid Process**
North Hampton Library Building Project

Dear Susan,

Congratulations on a successful bond vote. It is always a humbling experience when a community comes together for a project as important as this and we are thrilled to be a part of it. This letter is in response to yesterday's phone conversation and is intended to revisit and clarify the bid process that your project will go through as we lead up to groundbreaking. We will assure that the Board of Trustees remains in the "driver's seat" throughout the construction effort. The following steps will provide the absolute best value for the community of North Hampton.

Subcontractor Bidding Process:

1. Obtain a list of potential vendors/subcontractors that currently perform work on the Library or other public buildings and assure they are invited.
2. Focus on inviting local subcontractors and suppliers starting with the citizens of North Hampton and then expanding further into the greater Seacoast area.
3. Advertise for Subcontractor/Supplier Bids. A sampling of a typical effort is as follows:
 - Local newspapers
 - Dodge Reports
 - Reed Construction Data
 - Construction Summary of NH
 - Infinite Imaging
 - iSqFt
 - Works in Progress
4. Utilized our web-based management system to invite hundreds of subcontractors and suppliers to bid your project. This system will provide free access to plans and specifications allowing potential bidders to easily provide competitive numbers.
5. Provide a site walk within the bid period to allow all interested subcontractors and suppliers to visit the site and meet the Team. This will be of most interest to Site Work subcontractors.
6. BPS will compile all bids by division and scope of work. We will reach out to individual bidders and assure that they have the manpower, experience, financial stability and appropriate workload to deliver according to the construction schedule. Please note that this effort will include a focus on local subcontractors and suppliers.

Building Pride Since 1969



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7. BPS will review each bidder with the Board of Trustees and provide formal Subcontractor Bid Recommendations (see sample document attached) detailing the reasoning behind each subcontractor or supplier selection. The final approval will be by the North Hampton Library Board of Trustees.

Please know that it is our intent to provide a minimum of three (3) bids for each division of work. Given the current market and the amount of phone calls and emails we are receiving it is anticipated that this will be a very well attended bid. We look forward to stating this process upon receipt of Contract Documents from Lavallee Brensinger Architects on May 1, 2020. Please reach out if you need further clarifications.

Sincerely,
Bonnette, Page & Stone Corp.

A handwritten signature in black ink, appearing to read "Keith McBey", written over a horizontal line.

Keith McBey, President